

Agenda, September 18, 2018

Agenda of the Regular Meeting

Of the

Board of Directors of the

Camp Meeker Recreation and Park District

Tuesday, September 18, 2018 7:00 pm

DISTRICT OFFICE (Next to the Fire Station)

CAMP MEEKER, CALIFORNIA

[Download PDF of Supporting Documentation \(Board Packet\)](#)

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

A. Approval of Minutes

1. June 19, 2018 Minutes

2. August 21, 2018 Minutes

3. September 6, 2018 Special Meeting

B. Payment of Claims

C. Journal Entry Approval

D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

A. Report of operations for the current month.

VIII. ACTION ITEMS

A. WATER SYSTEM CREDIT CARD PAYMENTS (Staff, 5 minutes)

DESCRIPTION: Russian River Utility staff requested that the Board consider initiating a program for acceptance of credit cards from water customers. They are experiencing a considerable number of requests to do so.

PROPOSED ACTION: The Board may/may not take further action regarding this issue.

B. RESOLUTION 2018-013: APPROVAL OF FINAL BUDGET FOR FISCAL YEAR

ENDING 6/30/2019 (Staff, 15 minutes)

DESCRIPTION: The Board will review and approve the final budget for fiscal year 7/1/2018 through 6/30/2019 and affirm the previously approved Prop 4 limitation as required by law.

PROPOSED ACTION: Adopt Resolution 2018-013 and a Final Budget for the fiscal year ending June 30, 2019 as required by law.

C. RESOLUTION 2018-014: ESTABLISHING SIGNERS FOR US BANK CHECKING ACCOUNT (Staff, 5 minutes)

DESCRIPTION: The District currently holds an account at US Bank for the purpose of handling deposit payments, deferred rental fees and PayPal transaction. Currently, the only signer on that account is Cathie Anderson who no longer a member of the Board. Resolution 2018-014 establishes existing officers as signers for that account.

PROPOSED ACTION: The Board may/may not approve Resolution 2018-014: Establishing US Bank Signers.

D. WATER SYSTEM: UPDATE 2018 NOE AND TEMPORARY URGENCY CHANGE PETITION (Gary Helfrich, 5 minutes)

DESCRIPTION: As the District's petition to permanently change its water right to facilitate future water releases into Dutch Bill Creek for the benefit of Coho salmon and steelhead has yet to be completed with the State Water Board, it will be necessary to file a TUCP (Temporary Urgency Change Petition) with the State to keep this proposed activity compliant with State water law. Flows appear to be lowering to the point where it would be good to enhance them this year.

PROPOSED ACTION: No action anticipated.

E. PROPOSED SHOWINGS "WILDER THAN WILD" DOCUMENTARY AND RELATED CONCERNS (Lynn Watson and Valery Larson, 10 minutes)

DESCRIPTION: The Board has acquired the "Wilder Than Wild" documentary film and is proposing two showings for the community and distribution of related educational materials.

PROPOSED ACTION: The Board may/may not take further action in this regard.

F. ANDERSON HALL FUTURE RENTAL MANAGEMENT AND MAINTENANCE

(Valery Larson and John McDaniel, 10 minutes)

DESCRIPTION: The Board will discuss maintenance needs and interim management of Anderson Hall rentals as a result of Director Anderson retirement.

PROPOSED ACTION: The Board may/may not take further action regarding Anderson Hall maintenance needs and management.

G. DISTRICT OFFICE MAINTENANCE CONCERNS (Lynn Watson, 5 minutes)

DESCRIPTION: Director Watson will review maintenance needs relative to the District office.

PROPOSED ACTION: The Board may/may not take further action regarding District office maintenance.

H. REPORT OF THE WATER SUB-COMMITTEE (Gary Helfrich, 5 minutes)

DESCRIPTION: The Water Sub-committee will report on its recent discussions with Occidental Community Service District water representatives and issues related to the water system.

PROPOSED ACTION: The Board may/may not take further action in this regard.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

X. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the District's website at the following address: