

CAMP MEEKER RECREATION & PARK DISTRICT
 Post Office Box 461, Camp Meeker, CA 95419
 Telephone: 707-874-9246 Email: admin@campmeeker.org
 Anderson Hall Rental Agreement Contract Number _____

Person(s) Renting Anderson Hall			
Names of All Parties Renting (including 2 nd contact info*): 1. _____ 2. _____		<input type="checkbox"/> Resident	<input type="checkbox"/> Non-Resident
Address		Phone (Home/Work)	
City	State/ Zip	Email:	Phone (Cell):
Type of Event			
<input type="checkbox"/> Party	<input type="checkbox"/> Wedding	<input type="checkbox"/> Meeting	<input type="checkbox"/> Other
Date and Time			
Date of Use	Day of Week	Number of Hours: 2 <input type="checkbox"/> 4 <input type="checkbox"/> 6 <input type="checkbox"/> All Day <input type="checkbox"/>	
Time of Use	From: _____ AM _____ PM	To: _____ AM _____ PM	
Fee and Deposit			
Hall will be inspected before and after each event. General condition of the Hall will be noted. Individual(s) renting the Hall will be responsible for any damages to the building and leaving the Hall clean, removal of all garbage and cleaning items used from the kitchen appropriately. Deposit must be made at time of booking and all fees paid/insurance confirmations received three weeks prior to the event.		See Fee Schedule Attached	
		Rental Fee: \$	
		Deposit: \$500.00	
		Checks Payable to Camp Meeker Rec & Park District	Total: \$
Condition of Building Before Event (Note Any Defects)			
2 nd contact info: Telephone: _____		Email: _____	Cell: _____
Inspected By: _____		<input type="checkbox"/> Additional Clean-Up Needed	Amount Deposit Returned: _____
General Rules			
<ol style="list-style-type: none"> 1. If alcohol is to be consumed, you must provide your own liability insurance. Proof of insurance must be received before keys are given to renter. If alcohol sold, you must provide a Sonoma County permit. 2. You must remove all garbage from the site. There are no garbage cans or pickup at Anderson Hall. 3. No candles or other open flame devices are allowed in the Hall. 4. Do not block Lakeside Drive or park on Tower Road. There are active roads and cars will be towed. 5. Loud music is not allowed and all music must cease by 10:00 p.m. 6. All chairs and tables must be neatly returned to the storage room. 7. Floors must be cleaned. Heater must be turned off. 8. Building must be secured with all doors and windows locked. 			
Agreement			
I understand if any damage is done to the building, or the building is not left clean, the deposit will not be returned and if the District must hire service providers to clean, repair the building or remove trash, I will be billed for these services.			
Renter(s) Signature			Date
Camp Meeker Recreation & Park District Authorized Individual			Date