

Agenda of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, February 19, 2019 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. January 15, 2019 minutes
- B. Payment of Claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

- A. Report of operations for the current month.

IX. ACTION ITEMS

A. REQUEST FOR MAIL LABELS: CAMP MEEKER VOLUNTEER FIRE DEPARTMENT
(Jim Stephens, CMVFD, 5 minutes)

DESCRIPTION: The Camp Meeker Volunteer Fire Department is asking the Board to approve getting labels of water customer addresses from Russian River Utility for use in the CMVFD fundraiser Pancake Breakfast.

PROPOSED ACTION: The Board may/may not approve issuing water customer labels to CMVFD now and in the future.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

XI. ADJOURNMENT

Camp Meeker Recreation and Park District
Board of Directors Meeting Agenda
January 15, 2019

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Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419.

Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224.

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, January 15, 2019 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order at 7:01 p.m. by President Helfrich.

II. ROLL CALL

Directors Helfrich, McDaniel, Larson, and Watson were present. Director Tominia was absent.

III. APPROVAL OF AGENDA

As there were no additions or deletions to the agenda as posted, Valery Larson moved to approve the agenda as posted, and the motion was seconded John McDaniel.

Directors Helfrich, McDaniel, and Larson voted yes. Directors Watson and Tominia were absent.

Ayes: 3 Noes: 0 Abstain: 0 Absent: 2

The motion was approved.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

Director Lynn Watson entered the meeting at 7:05 p.m.

V. PUBLIC COMMENT

Fred Meyer, former CMVFD, presented a sample contract with Sonoma County relative to provision of fire and emergency services. Mr. Meyer asked the Board to review and consider that the Camp Meeker Recreation and Park District administrate the Camp Meeker Volunteer Fire Department. Discussion ensued and the Board will consider this issue as well as consideration of a merger with Occidental Community Services District at its February meeting.

VI. CONSENT ITEMS

A. Approval of Minutes

1. December 18, 2018 minutes

A motion was made by Valery Larson and seconded by John McDaniel to approve the minutes of December 18, 2018.

Directors Helfrich, McDaniel, Larson and Watson, voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

B. Payment of Claims

After discussion to include check 1878 to Goranson, CPA in the amount of \$3,000.00, a motion was made by Lynn Watson and seconded by Valery Larson to approve the January 2019 warrant request 2018-2019-007 as follows:

2018-2019-007	RP-January 2019	5,461.45
\$90,231.84*	Water-January 2019	15,534.95

*Includes Direct Charge Transfers

Wells Fargo Bank Checks 1865-1878, Bank of the West checks 633 and 634 in payment of expenses and water receipt transfers.

Directors Helfrich, McDaniel, Larson and Watson, voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved

C. Journal Entry Approval

1. 2019-025 Tax Proceeds 12/18/18

The Board reviewed JV2019-025 recording the transfer of tax and direct charge proceeds from the County of Sonoma to Wells Fargo Bank.

After discussion, a motion was made by John McDaniel and seconded by Valery Larson to approve JV2019-025 as presented.

Directors Helfrich, McDaniel, Larson and Watson, voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved

D. Administrative and Financial Report

Ms. Doran-Girard reported that all 2018 tax returns are complete and forwarded to appropriate agencies, water customer past due reports and list have been reviewed and are handouts for the Board and public, work on the website is proceeding, and that Wells Fargo Bank is not responding to requests for information as to additional account signers.

VII. REPORT OF THE WATER SYSTEM OPERATOR

- A. Robert Sherod of Russian River Utility reported that the system is performing well with no issues or equipment failures. He informed the Board that NOAA fisheries had found Chinook salmon in Dutch Bill Creek.

IX. ACTION ITEMS

A. REVIEW OF 6/30/2018 DRAFT FINANCIAL AUDIT

DESCRIPTION: Blake Goranson of Sue Goranson, CPAs provided a review of the District's draft financial statements for the fiscal year ended June 30, 2018 advising that the biggest changes are in debt reductions. She advised that overall there were no material issues other than water operations needs to pay for itself from revenues for the fiscal year ended June 30, 2018.

ACTION: A motion was made by John McDaniel, and seconded by Valery Larson to approve the draft financial documents for the fiscal year ended June 30, 2018 and direct Goranson, CPAs to issue final financial statements.

Directors Helfrich, McDaniel, Larson and Watson, voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved

B. WATER RATE INCREASE

DESCRIPTION: With completion of the evaluation of the water system capital facility improvements, repairs and maintenance including priority and an estimated costs by Brelje and Race and subsequent review and approval by the Board, Director Helfrich reviewed for Board discussion the need for increase in the water revenue and the process necessary to accomplish this. As the system is over twenty years old, the maintenance and repairs will become more urgent and costs of operating the system have increased. Phasing in an increase in the monthly service charge over time was discussed as well as obtaining a legal opinion and appropriate language for the ordinance from District Counsel.

ACTION: The Board took no action in regard increasing the water rates.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

Director Helfrich advised that he has been contacted by St. Dorothy's regarding a meeting to re-establish a relationship.

Director Larson suggested a "volunteer" day for Anderson Hall.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Lynn Watson, and seconded by Valery Larson that the January 2019 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, McDaniel, Larson, and Watson voted yes. Director Tominia was absent.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The motion was approved.

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2019-01-15finalminutescdg1.doc

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: FEBRUARY 19, 2019 WARRANTS AND FINANCIAL INFORMATION
DATE: FEBRUARY 13, 2019

Financial Statements and Warrant Detail in the board packet following this memorandum provide updated information through February 15, 2019.

2018/2019-008	RP-February 2019	5,446.43
\$25,006.78	Water-February 2019	19,560.35

The Financial statements included in the Board info packet represent revenue and expenses to date this fiscal year. The adopted 2018-2019 Final Budget for comparison is included.

Bank accounts have been reconciled. The issues with the last PayPal transaction remain unresolved. While the upgraded website is awaiting approval for completion. Please continue to refer inquiries to Val, John or I. I would anticipate that Square, the PayPal replacement and new booking, will be in place this coming week.

The budget revision will be reviewed shortly and the process for 2019-2020 budget will begin. I continue to write instruction and policy books for the District when time is available.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876.



CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2018-2019-008

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Larson, Valery	30.00	30.00		Director Stipend-February
Watson, Lynn	30.00	30.00		Director Stipend-February
Doran-Girard, Cheryl	6,047.60	1,723.50	1,723.50	Consulting-January/February 2019
Doran-Girard, Cheryl	-	861.75	861.75	Consulting-January/February 2019
Doran-Girard, Cheryl	-	287.25	287.25	Consulting-January/February 2019
Doran-Girard, Cheryl		117.13	117.12	Office Supplies
Doran-Girard, Cheryl	-	68.35	-	Postage/Shipping
Lopez, Jessica	120.00	120.00		Anderson Hall Cleaning
Camp Meeker Water	80.78	80.78		Water Services
Fedex Office	190.64	95.32	95.32	Printing
PGE	91.46	91.46		Electric Service
Russian River Utility	15,462.19	-	8,399.80	Contract Services
Russian River Utility			1,052.93	Electric Service
Russian River Utility			6,009.46	System Repairs: Scada & Other
US Bank	436.06	242.84	193.22	Recurring Inc Abila/Wavemaker
McPhail Fuel	825.96	825.96		District Office/Anderson Hall
Perry, Johnson	375.00	255.00	120.00	Legal Services
Goranson & Associates	1,000.00	500.00	500.00	Final Payment 6/30/2018 Audit
Santa Rosa Fire Equipmt	117.09	117.09		Hall Eqp Service & Exting Office
Serrano Del Mar Water	200.00		200.00	Error Correct Dep-RRU
*Direct Chg Transfer				

Total	<u>25,006.78</u>	<u>5,446.43</u>	<u>19,560.35</u>	-
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DIRECTOR APPROVAL:

DATE:

2/14/19

Camp Meeker Recreation & Parks District
 Check/Voucher Register - CDG-Current Register
 1010 - Cash In Wells Fargo Bank-Operating
 From 1/16/2019 Through 2/19/2019

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1879	System Generated Check/Vo...	Cheryl Doran-Girard	2/19/2019	6,047.60
1880	System Generated Check/Vo...	Fedex Office	2/19/2019	190.64
1881	System Generated Check/Vo...	Jessica Lopez	2/19/2019	120.00
1882	System Generated Check/Vo...	McPhail Fuel Com...	2/19/2019	825.96
1883	System Generated Check/Vo...	P G & E	2/19/2019	91.46
1884	System Generated Check/Vo...	Perry Johnson An...	2/19/2019	375.00
1885	System Generated Check/Vo...	Santa Rosa Fire E...	2/19/2019	117.09
1886	System Generated Check/Vo...	Sereno Del Mar W...	2/19/2019	200.00
1887	System Generated Check/Vo...	US Bank	2/19/2019	436.06
1888	Director Stipend--February 2...	Valery Larson	2/19/2019	30.00
1889	Director Stipend-February 2...	Lynn Watson	2/19/2019	30.00
1890	System Generated Check/Vo...	Russian River Utility	2/19/2019	15,462.19
1891	System Generated Check/Vo...	Camp Meeker Wa...	2/19/2019	80.78
1892	System Generated Check/Vo...	Goranson and Ass...	2/19/2019	<u>1,000.00</u>
		Total 1010 - Cash In Wells Fargo Bank-Operating		25,006.78

Camp Meeker Recreation & Parks District
 Check/Voucher Register - CDG-Current Register
 1030 - Cash in Bank of the West-Water
 From 1/16/2019 Through 2/19/2019

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
635	Wtr Transfer-Jan Receipts	Camp Meeker Rec...	2/19/2019	6,600.00
636	Wtr Transfer-Jan Receipts	Camp Meeker Rec...	2/19/2019	<u>12,900.00</u>
		Total 1030 - Cash in Bank of the West-Water		19,500.00

Camp Meeker Recreation & Parks District
 Check/Voucher Register - CDG-Current Register
 1040 - Cash in US Bank-Rental Deposits/PayPal
 From 1/16/2019 Through 2/19/2019

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1091	Refund Deposit 11/4/2018	Cathie Anderson	2/13/2019	150.00
1092	Tfr Rental Fees undetermine...	Camp Meeker Rec...	2/19/2019	<u>3,400.00</u>
		Total 1040 - Cash in US Bank-Rental Deposits/PayPal		<u>3,550.00</u>
Report Total				<u><u>48,056.78</u></u>

Camp Meeker Recreation & Park District										
Monthly Cash Balance Report 2018-2019										
FUNDS→	Rec & Park Operating	Rec & Park Capital	Restoration Development	Water Operations	A&B Water Debt	Capital Rpmnt	County of Sonoma Water Debt	County of Sonoma Water Debt Reserve	Totals	
	10	16	15	40	70	50	DWR E58236 60 (750521)*	Res E58237 61 (750539)*		
Cash at 1/15/2019	88,351.45	25,934.22	12,669.86	(24,783.17)	178,045.96	864,286.22	106,375.39	104,212.66	1,355,092.59	
Deposits 2/19/2019	3,943.92			12,900.00	6,100.00	500.00			23,443.92	
Warrants: 2/19/2019	(5,446.43)			(19,560.35)					(25,006.78)	
Interest	2.88									
Fund Totals	86,851.82	25,934.22	12,669.86	(31,443.52)	184,145.96	864,812.59	106,375.39	104,212.66	1,353,558.98	
Wells Fargo Bank-Checking:										
Balance At 1/31/2019	64,052.56				1,043,720.59					
Deposits 2/19/2019	16,843.92				6,600.00					
R&P Warrants	(5,446.43)									
Water Warrants	(19,560.35)									
Outstanding Checks	(198.77)									
Tax Transfer										
Checking Account Balance	55,690.93				1,050,320.59					
Bank of the West-Water										
Balance At 1/31/2019	19,931.60				4,439.67					
Checks 633/634	(19,500.00)				(3,650.00)					
BOW-Account Balance	431.60				900.00					
US Bank/Paypal Balance**					1,689.67					
Cash on Hand All Accounts	1,108,132.79									
DWR Loan Cash-County	210,588.05									
Total Cash	1,318,720.84									
*Held at the County Treasurer										
2.14.2019										

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue			
4001	76,000	42,795	(33,205)
4020	0	384	384
4040	0	2,364	2,364
4041	150	(38)	(188)
4101	25	3	(22)
4110	0	10	10
4210	8,000	9,460	1,460
4215	1,727	1,007	(720)
4220	500	0	(500)
4221	0	2	2
4223	0	1,503	1,503
4625	0	144	144
Total Revenue	<u>86,402</u>	<u>57,635</u>	<u>(28,768)</u>
Expenditures			
5010	780	540	240
5011	4,500	0	4,500
5015	371	0	371
5017	1,730	1,590	140
5101	1,574	659	915
5105	250	586	(336)
5110	1,150	263	887
5184	500	0	500
5185	2,000	985	1,015
5210	3,500	0	3,500
5301	750	0	750
5302	500	7,761	(7,261)
5401	200	223	(23)
5402	250	0	250
5405	1,000	758	242
5410	1,150	774	376
5415	0	126	(126)
5416	1,500	872	629
5420	150	139	11
5425	200	110	90
5426	175	287	(112)
5427	675	0	675
5428	275	0	275
5501	1,050	576	474
5515	0	20	(20)
5520	12,500	13,034	(534)
5530	0	86	(86)
5531	0	121	(121)
5540	300	0	300
5550	2,500	3,384	(884)
5555	7,500	4,033	3,467
5556	12,000	8,061	3,939

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
5570 Service Fee-PayPal	125	33	92
5571 Late Fees	50	0	50
5575 Bank Service Fees	175	67	108
5576 Property Tax Administration Fee	1,000	0	1,000
5590 Gas and Oil	1,600	838	762
5592 Water and Sewer	1,100	664	436
5594 Utilities	1,025	666	359
5595 Waste Removal	0	50	(50)
8516 Maintenance & Repair	13,000	(2,400)	15,400
8565 Equipment 2	1,500	0	1,500
9001 Contingency	416	0	416
Total Expenditures	<u>79,021</u>	<u>44,904</u>	<u>34,117</u>
Excess of Income Over (Under) Expense	<u>7,381</u>	<u>12,731</u>	<u>5,350</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue			
4010	125,640	66,613	(59,027)
4061	0	2,622	2,622
4101	0	5	5
			County
4310	195,000	133,161	(61,839)
4625	98,500	22,000	(76,500)
	<u>419,140</u>	<u>224,402</u>	<u>(194,738)</u>
Total Revenue			
Expenditures			
5017	500	0	500
5101	500	249	251
5105	350	140	210
5110	350	60	290
5210	3,500	0	3,500
5401	150	223	(73)
5405	125	281	(156)
5410	750	504	246
5415	100	126	(26)
5416	1,500	872	629
5420	150	139	11
5425	150	28	122
5426	500	295	205
5501	1,500	500	1,000
5502	25,000	0	25,000
5515	105,000	68,317	36,683
5520	15,000	13,668	1,332
5540	1,200	0	1,200
5550	7,500	4,490	3,010
5555	8,500	3,754	4,746
5556	14,000	7,771	6,229
5565	1,200	0	1,200
5575	175	59	116
5580	2,000	0	2,000
5585	400	298	102
5587	2,500	2,355	145
5588	0	104	(104)
5590	0	131	(131)
5594	6,500	8,237	(1,737)
8511	0	2,018	(2,018)
8516	15,000	8,945	6,055
8567	0	301	(301)
8625	205,000	75,579	129,421
	<u>419,100</u>	<u>199,443</u>	<u>219,657</u>
Total Expenditures			
Excess of Income Over (Under) Expense	<u>40</u>	<u>24,959</u>	<u>24,919</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue			
4101 Interest Pooled Cash -Sonoma County	0	851	851
4110 Interest Earned-Wells Fargo Bank	300	183	(117)
4625 Transfers-Within Fund In	<u>6,000</u>	<u>4,000</u>	<u>(2,000)</u>
Total Revenue	<u>6,300</u>	<u>5,035</u>	<u>(1,265)</u>
Expenditures			
8625 Tfr Within Fnd-Out	<u>98,500</u>	<u>4,000</u>	<u>94,500</u>
Total Expenditures	<u>98,500</u>	<u>4,000</u>	<u>94,500</u>
Excess of Income Over (Under) Expense	<u>(92,200)</u>	<u>1,035</u>	<u>93,235</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
60 - Recreation & Parks-DWR E58237
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue			
4101	650	0	(650)
4625	<u>104,281</u>	<u>62,730</u>	<u>(41,551)</u>
	<u>104,931</u>	<u>62,730</u>	<u>(42,201)</u>
Expenditures			
7910	86,722	43,674	43,048
7911	<u>10,356</u>	<u>4,865</u>	<u>5,491</u>
	<u>97,078</u>	<u>48,539</u>	<u>48,539</u>
	<u>7,853</u>	<u>14,192</u>	<u>6,339</u>

Camp Meeker Recreation & Parks District
 Statement of Revenues and Expenditures - Unposted Transactions Included In Report
 61 - Recreation & Park - Reserve DWR E58237
 From 7/1/2018 Through 6/30/2019
 (In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	1,050	0	(1,050)
	Total Revenue	<u>1,050</u>	<u>0</u>	<u>(1,050)</u>
	Excess of Income Over (Under) Expense	<u>1,050</u>	<u>0</u>	<u>(1,050)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue			
4625	93,358	61,648	(31,710)
	<u>93,358</u>	<u>61,648</u>	<u>(31,710)</u>
Expenditures			
7910	35,500	35,500	0
7911	57,938	29,375	28,563
8625	0	48,800	(48,800)
	<u>93,438</u>	<u>113,675</u>	<u>(20,237)</u>
Excess of Income Over (Under) Expense	<u>(80)</u>	<u>(52,026)</u>	<u>(51,946)</u>



P.O. Box 730
Forestville • CA 95436-0730
Phone (707) 887-7735
Fax (707) 887-9445

Date: February 13, 2019

To: Board of Directors, Camp Meeker Recreation and Park District
Board of Directors, Occidental Community Services District

From: James Dunton

Re: Report – 2019 Annual Proration of Operations
Cost for the Joint Powers Operation of the
Camp Meeker Recreation and Park District and
Occidental Community Services District
Water Transmission System

In accordance with Section 4-d of the July 8, 2003 Joint Water Facilities Agreement and the February 21, 2006 Agreement for Operation of the Joint Facilities by Russian River Utility, the proration of expenses shall be revised from 65.295% CMRPD and 34.705% OCSD in 2018 to 63.11% CMRPD and 36.89% OCSD for the 2019 billing:

Sincerely,

A handwritten signature in blue ink, appearing to read 'James Dunton', is written over a light blue circular stamp.

James Dunton

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

February 13, 2019

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Accounts 19, 23, 31, 32, 56, 59, 92, 94, 111, 114, 134, 150, 151, 152, 161, 172, 178, 179, 184, 192, 198, 207, 212, 217, 221, 223, 227, 245, 247, 264, 276, 279, 295, 306, 309, 330, 334, 348, 349, 367:** Past due notices will be processed on February 25, 2019, and lock offs will be scheduled for March 7, 2019.
- **Accounts 6, 15, 24, 28, 39, 45, 50, 105, 107, 129, 155, 158, 226, 246, 307, 310, 338 & 358:** Payments are in hand or on their way.
- **Accts 127, 155 and 220:** Locked of on February 13, 2019.

CAMP MEEKER RECREATION AND PARK DISTRICT							
						Feb-19	
ACCT #	CURRENT	1 - 30.	31 - 60	61+	LAST PAYMENT		TOTAL
6	57.60	50.53	42.96		45.00	12/26/18	151.09
15	44.32	42.21	44.26		84.33	12/10/18	130.79
19	42.10	30.32			51.00	1/14/19	72.42
23	45.38	46.07			42.92	1/14/19	91.45
24	47.60	44.89	42.28		96.58	12/19/18	134.77
28	70.66	77.56	362.12		45.00	1/23/19	510.34
31	42.00	40.00			40.00	12/26/18	82.00
32	42.82	50.30	6.00		200.00	1/4/19	99.12
39	40.00	50.85	42.21	37.58	82.24	11/16/18	170.64
44	40.96	2.41			40.00	1/9/19	43.37
45	42.70	40.88	10.81		158.35	11/16/18	94.39
50	54.67	51.80	51.60	53.92	100.00	11/9/18	211.99
55	41.57	8.56			38.74	2/1/19	50.13
56	43.24	43.62			41.52	12/19/18	86.86
59	46.25	46.10	0.90		45.42	1/23/19	93.25
62	40.08	1.59			40.00	1/14/19	41.67
74	42.29	40.50			86.58	12/26/18	82.79
88	42.82	0.80			44.00	1/23/19	43.62
92	51.24	52.30			50.41	1/9/19	103.54
94	52.11	52.90			100.00	1/14/19	105.01
105	46.72	44.12	45.94		47.22	12/19/18	136.78
107	72.73	66.33	62.28		139.76	11/26/18	201.34
109	49.02	0.13			49.00	2/1/19	49.15
110	45.92	50.00	16.48		20.46	1/28/19	112.40
111	50.42	48.88			105.00	12/26/18	99.30
113	42.11	0.12			42.00	2/5/19	42.23
114	50.99	52.21	0.01		58.68	1/14/19	103.21
127	48.61	46.30	44.09	81.84	441.25	9/21/18	220.84
129	44.78	43.58	43.85	4.17	54.00	12/19/18	136.38
131	45.48	0.25			48.38	1/4/19	45.73
134	45.45	47.38			95.00	1/18/19	92.83
135	42.36	0.04			44.43	1/28/19	42.40
140	53.21	51.36	47.95	21.33	100.00	11/6/18	173.85
150	47.69	45.74			94.57	12/26/18	93.43
151	57.70	62.36			109.12	1/28/19	120.06
152	46.81	45.78			144.93	12/26/18	92.59
155	52.11	49.86	47.22		205.00	12/10/18	149.19
158	47.74	45.71	44.22	51.58	144.29	11/6/18	189.25
161	46.01	41.75			230.00	1/4/19	87.76
172	52.28	51.17			80.00	1/4/19	103.45
178	47.74	48.09			49.09	1/23/19	95.83
179	49.15	24.25			100.00	1/4/19	73.40
180	43.54	3.27			50.00	1/14/19	46.81
184	51.22	26.77			120.00	2/8/19	77.99
192	43.58	33.25			100.00	1/14/19	76.83
198	43.72	45.96			64.98	12/26/18	89.68
207	49.93	49.86			86.74	1/4/19	99.79
210	44.37	2.21			44.52	1/18/19	46.58

CAMP MEEKER RECREATION AND PARK DISTRICT									
WATER SALES 2019									
METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCS D	NET AMOUNT PUMPED	AMT SOLD	% PUMPD TO CMR&P D	% LOSS	NOTES
Alliance Master Meter	363	JAN	1,359,080	419,300	939,780	774,110	0.5696	17.62	
Union Park	369								
Alliance Master Meter	363	FEB							
Union Park	369								
Alliance Master Meter	363	MARCH							
Union Park	369								
Alliance Master Meter	363	APRIL							
Union Park	369								
Alliance Master Meter	363	MAY							
Union Park	369								
Alliance Master Meter	363	JUNE							
Union Park	369								
Alliance Master Meter	363	JULY							
Union Park	369								
Alliance Master Meter	363	AUG							
Union Park	369								
Alliance Master Meter	363	SEPT							
Union Park	369								
Alliance Master Meter	363	OCT							
Union Park	369								
Alliance Master Meter	363	NOV							
Union Park	369								
Alliance Master Meter	363	DEC							
Union Park	369								
	total 2018		1,359,080	419,300	939,780	774,110	56.96%		