

Agenda of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, April 16, 2019 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. March 26, 2019 minutes
- B. Payment of Claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

- A. Report of operations for the current month.

IX. ACTION ITEMS

- A. ANDERSON HALL RENTAL POLICY (John McDaniel, Staff, 5 minutes)
DESCRIPTION: The Board will review the proposed rental policies with respect to Anderson Hall rentals and formalize said policy.
PROPOSED ACTION: The Board may adopt proposed Anderson Hall rental policies.
- B. VOLUNTEER APPRECIATION: BOARD SERVICE CATHIE ANDERSON
(Gary Helfrich, Staff, 10 minutes)
DESCRIPTION: The Board will review plans for installation and presentation of appreciation for Catherine (Cathie) Castle Anderson's long-term service on the Recreation and Park Board.
PROPOSED ACTION: Establish plan and responsibilities for presentation.
- B. DIRECTOR EXPENSE REIMBURSEMENT (Staff, 5 minutes)
DESCRIPTION: The Board will review a proposed Director reimbursement policy for expenses for the District.
PROPOSED ACTION: The Board may/may not take further action.

X. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

XI. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419.

Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224.

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, March 26, 2019 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order at 7:02 p.m. by President Helfrich.

II. ROLL CALL

Directors Helfrich, Larson, McDaniel, Tominia and Watson were present

III. APPROVAL OF AGENDA

A motion was made by Valery Larson, and seconded by Lynn Watson to approve the agenda as posted.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

VI. CONSENT ITEMS

A. Approval of Minutes

1. February 19, 2019 minutes

A motion was made by Anthony Tominia, and seconded by Valery Larson to approve the February 19, 2019 minutes as recorded.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved

B. Payment of Claims

A motion was made by John McDaniel, and seconded by Valery Larson to approve the March 26, 2019 warrant request 2018/2019-009 as follows:

2018-2019-009	RP-March 2019	4,898.06
\$46,254.58	Water-March 2019	12,555.845

Wells Fargo Bank Checks 1894-1905, Wells Fargo Bank Investment Check 1015, and Bank of the West checks 637 and 638 in payment of expenses and water receipt transfers are issued in payment to vendors.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

C. Journal Entry Approval

There were no journal entries beyond those monthly recurrent entries.

D. Administrative and Financial Report

Ms. Doran-Girard informed the Board that the water accounts receivable for the current month have been reviewed and discussed with Russian River Utility staff. She informed that SDMRA has advised that renewal rates will increase 11% for property coverage and 5% for liability coverage for the upcoming year, the County roster has been updated, FPPC Form 700 is due on April 1 if not previously submitted, and that the Preliminary Budget for 2019-2020 will be prepared in the coming weeks. Please advise any anticipated programs or maintenance projects to be included.

VII. REPORT OF THE WATER SYSTEM OPERATOR

- A. Robert Sherod of Russian River Utility advised that the system is operating well despite the flood issues of last month and that a solution is in process that will allow the District to pump despite flood conditions at the wells. Discussion ensued.

IX. ACTION ITEMS

A. PROPOSED CMVFD CONTRACT

DESCRIPTION: Jim Stephens informed the Board that the County is looking for Special Districts to manage the fire department funding, administration, and training. Gary Helfrich stated that he feels the District is stretched thin as it is, that he is concerned that the County would need to micro-manage and further it has been difficult to find people willing to serve and do the volunteer work required. Director Larson stated that despite wanting to support the CMVFD she agreed with Mr. Helfrich's assessment. It was stated that there is a two-year deadline prior to dissolution of the CMVFD. Discussion ensued.

It was agreed that the Board would continue this issue as an item on future agendas.

ACTION: There was no action.

B. MERGER WITH OCCIDENTAL COMMUNITY SERVICES

DESCRIPTION: Director Helfrich advised that he had spoken with OCSD regarding merging the Districts, as a merger would provide both Districts with an opportunity for more efficient management. There is a duplication of services between both that could result in reduction in costs. The Board would need to have LAFCO make a specific presentation to address various aspects of an OCSD/CMRPD merger, especially as LAFCO would be approving a merger. John McDaniel stated that he feels a merger would be forward thinking on the part of both Boards and could address longevity in management issues. Discussion ensued.

Director Watson would like to know the benefits and ramifications. Director Tominia felt he would take a lot of convincing.

As it seemed there was no strong inclination on the part of the Board to go forward, it will not be pursued at this time.

ACTION: There was no action.

C. FIRE SAFE CAMP MEEKER

DESCRIPTION: Richard Seaman addressed the Board with respect to community education and information for Fire Safe Camp Meeker and the use of Anderson Hall pro bono.

ACTION: There was no action.

D. RESOLUTION 2019-001: FUNDS TRANSFER WATER CAPITAL TO WATER OPERATIONS

DESCRIPTION: A continuing shortfall in the water operations fund dictates a transfer of funds from the water capital fund. Transfers of additional funds for water operations were predicted in the 2018-2019 Final Budget. Ms. Doran-Girard advised that the Resolution presented was in need of correction with respect to appropriate dates and timing.

ACTION: A motion was made by Anthony Tominia, and seconded by John McDaniel to approve Resolution 2019-001 with appropriate changes to dates and language.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved

E. ANDERSON HALL RENTAL POLICY

DESCRIPTION: John McDaniel informed the Board that the formalization of rental policies with respect to Anderson Hall would result in more efficient management of the rental process. A written policy clears up any confusion regarding rentals as has recently been experienced.

ACTION: The Board may adopt a written policy with respect to Anderson Hall rentals.

F. DIRECTOR EXPENSE REIMBURSEMENT

- (1) DESCRIPTION: Ms. Doran-Girard clarified that currently the policy for the reimbursement of expenses and mileage at the current Federal reimbursement rate (58 cents per mile for 2019) has been the policy over time. All reimbursed expenses require receipts to be attached to the expense claim form (provided to Directors).

If a receipt is not provided by a vendor or is lost, an explanation of the expenditure shall be included on the expense claim form and approved by the Board for payment.

ACTION: The Board took no action.

X. DIRECTORS' REPORTS

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PROPOSED ACTION: No action or discussion to take place

Director Tominia suggested that the costs for joint OCSD-CMRPD meetings be borne by both Districts.

Director Helfrich reviewed the March 21 joint meeting with OCSD and Alliance Redwoods staff. He stated that Alliance would NOT buy into the CMRPD Water system as OCSD had done. The joint water system would move and treat Alliance water with Alliance financial participation in system upgrades and equipment at a rate structure to be determined.

XI. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Anthony Tominia, and seconded by Valery Larson that the March 2019 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved

The meeting adjourned at 8:33 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2019-03-26draftminscdgl.doc

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: APRIL 16, 2019 WARRANTS AND FINANCIAL INFORMATION
DATE: APRIL 11, 2019

Financial Statements and Warrant Detail in the board packet following this memorandum provide updated information through April 11, 2019.

2018/2019-010	RP-April 2019	6,330.78
\$18,861.65	Water-April 2019	12,530.87

The Financial statements included in the Board info packet represent revenue and expenses to date this fiscal year. The adopted 2018-2019 Final Budget for comparison is included.

Bank accounts have been reconciled. The issues with the last PayPal transaction remain unresolved. While the upgraded website is now operational some small issues are being worked out. Please continue to refer regarding Anderson Hall inquiries to John or I. Square, the PayPal replacement and new booking software, are also operational. Square transfers dollars received daily, a far faster process than previous

The process for 2019-2020 budget will begin in the next few weeks, please contact me regarding anticipated program or other expenses. I continue to write instruction and policy books for the District when time is available.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876.



CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2018-2019-010

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Larson, Valery	30.00	30.00		Director Stipend-April
Watson, Lynn	30.00	30.00		Director Stipend-April
Doran-Girard, Cheryl	5,763.44	2,010.75	1,436.25	Consulting-March/April 2019
Doran-Girard, Cheryl	-	1,034.10	1,034.10	Consulting-March/April 2019
Doran-Girard, Cheryl	-	114.90	114.90	Consulting-March/April 2019
Doran-Girard, Cheryl		9.22	9.22	Office Supplies
Camp Meeker Water	80.58	80.58		Water Services
Fedex Office	163.84	140.25	23.59	Printing
PGE	106.76	106.76		Electric Service
Russian River Utility	9,734.33	-	8,450.71	Contract Services
Russian River Utility			271.36	Electric Service
Russian River Utility			1,012.26	Pump Failure -Alliance
US Bank	2,952.70	460.34	178.48	Communications & Website
US Bank		2,313.88		Picnic Tables/Bench

Total	<u>18,861.65</u>	<u>6,330.78</u>	<u>12,530.87</u>	-
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DIRECTOR APPROVAL:

DATE:

4/16/19

Camp Meeker Recreation & Parks District
 Check/Voucher Register - CDG-Current Register
 1010 - Cash In Wells Fargo Bank-Operating
 From 3/27/2019 Through 4/16/2019

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1906	System Generated Check/Vo...	Cheryl Doran-Girard	4/16/2019	5,763.44
1907	System Generated Check/Vo...	Fedex Office	4/16/2019	163.84
1908	System Generated Check/Vo...	P G & E	4/16/2019	106.76
1909	System Generated Check/Vo...	Russian River Utility	4/16/2019	0.00
1910	System Generated Check/Vo...	US Bank	4/16/2019	2,952.70
1911	Director Stipend-April 2019	Valery Larson	4/16/2019	30.00
1912	Director Stipend-April 2019	Lynn Watson	4/16/2019	30.00
1913	System Generated Check/Vo...	Camp Meeker Wa...	4/16/2019	80.58
1914	System Generated Check/Vo...	Russian River Utility	4/16/2019	<u>9,734.33</u>
		Total 1010 - Cash In Wells Fargo Bank-Operating		18,861.65

Camp Meeker Recreation & Parks District
 Check/Voucher Register - CDG-Current Register
 1015 - Cash in Wells Fargo Bank-Investments
 From 3/27/2019 Through 4/16/2019

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
1016	Wtr Cap Tfr to Wtr Ops-Res...	Camp Meeker Rec...	4/16/2019	<u>30,000.00</u>
		Total 1015 - Cash in Wells Fargo Bank-Investments		30,000.00

Camp Meeker Recreation & Parks District
 Check/Voucher Register - CDG-Current Register
 1030 - Cash in Bank of the West-Water
 From 3/27/2019 Through 4/16/2019

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
639	Wtr Tfr March Receipts--US...	Camp Meeker Rec...	4/16/2019	6,600.00
640	Wtr TFr-Operatings March 2...	Camp Meeker Rec...	4/16/2019	<u>11,400.00</u>
		Total 1030 - Cash in Bank of the West-Water		18,000.00
				<u>18,000.00</u>
Report Total				<u><u>66,861.65</u></u>

Camp Meeker Recreation & Park District										
Monthly Cash Balance Report 2018-2019										
FUNDS→	Rec & Park Operating 10	Rec & Park Capital 16	Restoration Development 15	Water Operations 40	A&B Water Debt 70	Capital Rcpmnt 50	County of Sonoma Water Debt DWR E58236 60 (750521)*	County of Sonoma Water Debt Reserve Res E58237 61 (750539)*	Totals	
Cash at 3/26/2019	82,099.17	25,934.22	12,669.86	(33,598.97)	161,444.89	865,336.65	58,079.98	104,730.97	1,276,696.77	
Deposits 4/16/2019	203.92			11,400.00	6,100.00	500.00			18,203.92	
Warrants 4/16/2019	(6,330.78)			(12,530.87)					(18,861.65)	
Reso 2019-001 Cap Tfr-Wtr Interest	1.42			30,000.00		(30,000.00)				
						26.76			28.18	
Fund Totals	75,973.73	25,934.22	12,669.86	(4,729.84)	167,544.89	835,863.41	58,079.98	104,730.97	1,276,067.22	
Wells Fargo Bank-Checking:										
Balance At 3/31/2019	60,039.47				1,050,344.65					
Deposits 4/16/2019	41,603.92				6,600.00					
R&P Warrants	(6,330.78)				(28,801.07)					
Water Warrants	(12,530.87)				(30,000.00)					
Outstanding Checks	(11,696.54)									
Tax Transfer										
Checking Account Balance	71,085.20				998,143.58					
Bank of the West-Water										
Balance At 3/31/2019	18,187.34				5,079.66					
Checks 639/640	(18,000.00)				(100.00)					
BOW-Account Balance	187.34				1,150.00					
Cash on Hand All Accounts	1,075,545.78									
DWR Loan Cash-County	162,810.95									
Total Cash	1,238,356.73									
*Held at the County Treasurer										
4/16/19										

**Dollars Not Included in Fund Balances--A. Hall Deposits or Deferred Fees

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue			
4001	76,000	42,795	(33,205)
4020	0	384	384
4040	0	2,364	2,364
4041	150	(38)	(188)
4101	25	3	(22)
4110	0	13	13
4210	8,000	10,371	2,371
4215	1,727	1,295	(432)
4220	500	0	(500)
4221	0	2	2
4223	0	1,503	1,503
4625	0	30,144	30,144
Total Revenue	<u>86,402</u>	<u>88,836</u>	<u>2,434</u>
Expenditures			
5010	780	660	120
5011	4,500	0	4,500
5015	371	0	371
5017	1,730	1,590	140
5101	1,574	861	713
5105	250	691	(441)
5110	1,150	348	802
5184	500	0	500
5185	2,000	1,125	875
5210	3,500	0	3,500
5301	750	0	750
5302	500	8,325	(7,825)
5401	200	223	(23)
5402	250	0	250
5405	1,000	758	242
5410	1,150	1,117	33
5415	0	126	(126)
5416	1,500	1,121	380
5420	150	139	11
5425	200	138	62
5426	175	884	(709)
5427	675	0	675
5428	275	0	275
5501	1,050	1,489	(439)
5502	0	45	(45)
5515	0	20	(20)
5520	12,500	16,612	(4,112)
5530	0	86	(86)
5531	0	121	(121)
5540	300	0	300
5550	2,500	3,522	(1,022)
5555	7,500	4,205	3,295

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
5556 Professional Services-Accounting	12,000	10,063	1,937
5570 Service Fee-PayPal	125	145	(20)
5571 Late Fees	50	25	25
5575 Bank Service Fees	175	67	108
5576 Property Tax Administration Fee	1,000	0	1,000
5590 Gas and Oil	1,600	838	762
5592 Water and Sewer	1,100	825	275
5594 Utilities	1,025	855	170
5595 Waste Removal	0	50	(50)
8516 Maintenance & Repair	13,000	(2,400)	15,400
8565 Equipment 2	1,500	2,314	(814)
9001 Contingency	416	0	416
Total Expenditures	<u>79,021</u>	<u>56,985</u>	<u>22,036</u>
Excess of Income Over (Under) Expense	<u>7,381</u>	<u>31,851</u>	<u>24,470</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue			
4010	125,640	66,613	(59,027)
4061	0	2,622	2,622
4101	0	5	5
4310	195,000	167,992	(27,008)
4625	98,500	22,000	(76,500)
	<u>419,140</u>	<u>259,232</u>	<u>(159,908)</u>
Total Revenue			
Expenditures			
5017	500	0	500
5101	500	351	149
5105	350	160	190
5110	350	60	290
5210	3,500	0	3,500
5401	150	223	(73)
5405	125	281	(156)
5410	750	753	(3)
5415	100	126	(26)
5416	1,500	1,121	380
5420	150	139	11
5425	150	56	94
5426	500	336	164
5501	1,500	788	713
5502	25,000	0	25,000
5515	105,000	85,882	19,118
5520	15,000	16,957	(1,957)
5540	1,200	0	1,200
5550	7,500	4,627	2,873
5555	8,500	3,926	4,574
5556	14,000	9,773	4,227
5565	1,200	0	1,200
5575	175	74	101
5580	2,000	0	2,000
5585	400	298	102
5587	2,500	2,355	145
5588	0	104	(104)
5590	0	131	(131)
5594	6,500	8,699	(2,199)
8511	0	2,018	(2,018)
8516	15,000	14,384	616
8567	0	301	(301)
8625	205,000	75,579	129,421
	<u>419,100</u>	<u>229,501</u>	<u>189,599</u>
Total Expenditures			
Excess of Income Over (Under) Expense			
	<u>40</u>	<u>29,730</u>	<u>29,690</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue			
4101 Interest Pooled Cash -Sonoma County	0	851	851
4110 Interest Earned-Wells Fargo Bank	300	234	(66)
4625 Transfers-Within Fund In	<u>6,000</u>	<u>5,000</u>	<u>(1,000)</u>
Total Revenue	<u>6,300</u>	<u>6,085</u>	<u>(215)</u>
Expenditures			
8625 Tfr Within Fnd-Out	<u>98,500</u>	<u>35,000</u>	<u>63,500</u>
Total Expenditures	<u>98,500</u>	<u>35,000</u>	<u>63,500</u>
Excess of Income Over (Under) Expense	<u>(92,200)</u>	<u>(28,915)</u>	<u>63,285</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
60 - Recreation & Parks-DWR E58237
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue			
4101	650	0	(650)
4625	<u>104,281</u>	<u>62,730</u>	<u>(41,551)</u>
	<u>104,931</u>	<u>62,730</u>	<u>(42,201)</u>
Expenditures			
7910	86,722	131,709	(44,987)
7911	<u>10,356</u>	<u>13,907</u>	<u>(3,551)</u>
	<u>97,078</u>	<u>145,616</u>	<u>(48,538)</u>
	<u>7,853</u>	<u>(82,886)</u>	<u>(90,739)</u>

Camp Meeker Recreation & Parks District
 Statement of Revenues and Expenditures - Unposted Transactions Included In Report
 61 - Recreation & Park - Reserve DWR E58237
 From 7/1/2018 Through 6/30/2019
 (In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	1,050	0	(1,050)
	Total Revenue	<u>1,050</u>	<u>0</u>	<u>(1,050)</u>
	Excess of Income Over (Under) Expense	<u>1,050</u>	<u>0</u>	<u>(1,050)</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2018 Through 6/30/2019
(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue				
4625	Transfers-Within Fund In	<u>93,358</u>	<u>73,848</u>	<u>(19,510)</u>
	Total Revenue	<u>93,358</u>	<u>73,848</u>	<u>(19,510)</u>
Expenditures				
7910	Long Term Debt-Principal	35,500	35,500	0
7911	Long Term Debt-Interest	57,938	58,176	(238)
8625	Tfr Within Fnd-Out	<u>0</u>	<u>61,000</u>	<u>(61,000)</u>
	Total Expenditures	<u>93,438</u>	<u>154,676</u>	<u>(61,238)</u>
	Excess of Income Over (Under) Expense	<u>(80)</u>	<u>(80,827)</u>	<u>(80,747)</u>

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

April 10, 2019

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Accounts 4, 24, 35, 36, 39, 80, 92, 94, 109, 111, 147, 152, 155, 158, 162, 172, 174, 184, 197, 204, 212, 217, 220, 224, 227, 240, 247, 263, 276, 279, 293, 305, 318, 334, 337, 338 and 358:** Past due notices will be processed on April 25, 2019, and lock offs will be scheduled for May 7, 2019.
- **Accounts 1, 50, 107, 161, 192, 246, 278 and 307:** Payments are in the mail or being made in person week of April 8, 2019.
- **Account 207:** Paid in full April 10, 2019.
- **Account 28:** Payment agreement in effect. Customer is paying more than the agreed upon amount each month, when possible.
- **Account 110:** The previous owner has left an unpaid balance of \$66.48. We would like to write this off as they have been unresponsive to our attempts to collect. ***This was postponed in March. Please resolve at the April meeting.***
- **Account 151:** Locking off April 11, 2019.

CAMP MEEKER RECREATION AND PARK DISTRICT						
PAST DUE LIST						
					Apr-19	
ACCT	CURRENT	1 - 30.	31 - 60	60+	LAST PAYMENT	TOTAL
1	44.27	42.15	42.10		40.06	2/5/19 128.52
4	71.64	71.23			69.74	3/12/19 142.87
12	49.52	2.36			46.74	3/22/19 51.88
23	66.98	48.51			91.45	3/6/19 115.49
24	46.87	42.96			134.77	2/15/19 89.83
28	50.38	83.08	70.66	181.52	100.00	4/2/19 385.64
35	43.45	38.94			43.00	2/21/19 82.39
36	45.22	34.46			48.80	3/12/19 79.68
39	42.00	40.00			170.64	2/21/19 82.00
50	51.67	47.19	46.99		165.00	2/21/19 145.85
51	40.14	0.20			39.96	4/2/19 40.34
59	49.14	46.42	3.25		90.00	4/4/19 98.81
61	40.10	0.45			40.00	3/22/19 40.55
62	40.11	1.75			40.00	3/18/19 41.86
72	40.78	0.06			41.00	3/18/19 40.84
76	43.42	40.80			40.96	2/21/19 84.22
77	40.16	3.15			40.00	3/22/19 43.31
80	43.55	42.26			41.96	3/12/19 85.81
92	52.09	47.06			103.54	2/25/19 99.15
94	70.07	54.71			106.00	3/18/19 124.78
107	71.92	67.64	66.34		135.00	2/15/19 205.90
109	50.75	48.68			49.15	3/18/19 99.43
110	44.42	51.08	15.40		44.44	3/22/19 110.90
111	50.18	46.46			99.30	2/25/19 96.64
129	40.83	2.96			47.00	4/2/19 43.79
133	42.38	0.27			39.47	3/18/19 42.65
140	50.85	47.32	53.21		120.64	2/21/19 151.38
147	50.58	42.00			50.00	11/20/18 92.58
151	62.93	55.94	57.70	62.36	109.12	1/28/19 238.93
152	45.79	41.04			100.00	3/18/19 86.83
155	50.51	45.80			184.19	2/15/19 96.31
158	42.66	40.76			189.25	2/21/19 83.42
161	48.80	46.65	46.01	41.75	230.00	1/4/19 183.21
162	53.14	48.82			50.00	3/6/19 101.96
172	55.89	48.76			103.45	2/25/19 104.65
174	54.36	48.90	48.30		149.61	1/9/19 151.56
181	40.00	0.02			80.00	2/12/19 40.02
184	53.07	27.81			100.00	4/4/19 80.88
192	48.66	45.60	43.58	33.25	100.00	1/14/19 171.09
197	44.21	41.31			40.00	3/6/19 85.52
204	51.87	42.19			50.00	3/1/19 94.06
207	54.62	50.61	49.93	49.86	86.74	1/4/19 205.02
212	45.41	46.42	1.40		40.28	3/26/19 93.23
217	46.12	37.19			50.00	3/6/19 83.31
220	90.01	67.21			460.00	2/15/19 157.22
223	40.67	7.76			77.97	3/12/19 48.43
224	42.56	40.53	10.63		400.00	8/14/18 93.72
227	44.77	40.66			87.82	2/15/19 85.43
240	45.82	42.42			36.64	2/21/19 88.24
246	49.70	46.15	41.42		100.00	2/15/19 137.27
247	45.32	33.64			100.00	2/25/19 78.96
263	42.03	40.14			82.05	1/29/19 82.17
269	44.74	9.90			42.38	3/22/19 54.64
275	63.30	0.10			63.28	3/18/19 63.40
276	53.55	49.92			64.35	3/6/19 103.47
278	44.10	42.00	40.00		261.27	1/29/19 126.10
279	45.11	46.69			87.89	3/12/19 91.80
285	45.19	2.26			45.78	3/18/19 47.45
293	45.03	42.24			185.68	2/12/19 87.27
305	42.68	40.04			27.80	2/21/19 82.72
307	50.22	46.11	50.19		88.52	2/15/19 146.52
318	68.33	30.94			180.14	1/28/19 99.27
325	45.72	0.58			94.11	2/21/19 46.30
333	42.75	2.67			41.88	3/12/19 45.42
334	42.31	44.11			82.25	3/12/19 86.42
337	46.91	45.88			43.90	3/18/19 92.79
338	44.60	41.85	19.76		100.00	2/15/19 106.21
350	70.00	3.68			73.68	3/18/19 73.68
358	52.05	48.26			169.44	2/15/19 100.31
	3,418.98	2,477.71	706.87	368.74	6,738.09	6,972.30
BILLING REGISTER INFORMATION MARCH 31, 2019						
	WATER	\$2,418.52	CURRENT CHARGES	\$17,334.46		
	SVC CHG	\$14,515.00	PAST DUE	\$1,921.08		
	FIRE SVC	\$60.00	OVERPAY/PREPAY	#####		
	RECONN					
	ADJ	\$38.64				
	LATE CHGS	\$292.30	TOTAL RECEIVABLES	\$2,885.67		
TOTAL RECEIVABLES 15,971.59						
ACCOUNTS LISTED 69						

**CAMP MEEKER RECREATION AND PARK DISTRICT
WATER SALES 2019**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&P	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,359,080	459,700	899,380	774,110	0.66	29.88	
Alliance Master Meter Union Park	363 369	FEB	1,186,900	499,400	687,500	687,500	0.58	0.02	
Alliance Master Meter Union Park	363 369	MARCH	811,430	29,340	518,030	597,730	0.63	0.15	
Alliance Master Meter Union Park	363 369	APRIL							
Alliance Master Meter Union Park	363 369	MAY							
Alliance Master Meter Union Park	363 369	JUNE							
Alliance Master Meter Union Park	363 369	JULY							
Alliance Master Meter Union Park	363 369	AUG							
Alliance Master Meter Union Park	363 369	SEPT							
Alliance Master Meter Union Park	363 369	OCT							
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
	total 2018		3,357,410	988,440	2,104,910	2,059,340	0.57		

The Board is responsible to the Camp Meeker community for the administration as well maintenance of its Anderson Hall property.

As such, the following policies are established to insure even-handed administration of its client rentals and payment conditions.

Rental Rate Consideration:

1. Event rentals to the Camp Meeker Volunteer Fire Department, upon request of its Board/Chief will be provided pro-bono.
2. All other **verifiable** non-profit (501c3) or government agencies will be allowed to rent at the reduced Camp Meeker resident rates. Documentation and appropriate insurance confirmation must be provided.

Payment Conditions:

1. Refundable rental deposits must be paid (either via credit card, check, etc) within seven (7) days of initial booking.
2. All rental fees are due and payable sixty (60) days prior to the event.
3. Refundable deposits will, after inspection of the facility, be returned (either by credit card transaction, if applicable or District check) within thirty (30) days of the client's event.

CAMP MEEKER RECREATION & PARK DISTRICT
BOARD OF DIRECTORS
RESOLUTION 2019-001 IN REGARD TO
CAMP MEEKER RECREATION & PARK DISTRICT
TRANSFER OF FUNDS FROM RECREATION AND PARK
WATER CAPITAL FUND TO WATER OPERATIONS FUND
EFFECTIVE MARCH 26, 2019.

WHEREAS, the Camp Meeker Recreation and Park District Water Fund continues to have a shortfall of cash revenue over expenses at February 28, 2019

WHEREAS, the District's Water Capital fund has sufficient funds to presently resolve said shortfall,

NOW, THEREFORE, the Camp Meeker Recreation and Park District authorizes the transfer of \$30,000.00 from the Water Capital fund to the District's Water Operations fund;

AND, FURTHER, will review in depth the issue of continuing water revenue shortfall prior to the adoption of the 2019-2020 Preliminary.

Helfrich

Larson

McDaniel

Tominia

Watson

AYES: ____ NOES: _____ ABSTAIN: _____ ABSENT: _____

ATTESTED:

Anthony Tominia, Secretary/Treasurer

March 26, 2019