



Post Office Box 461
Camp Meeker, CA 95419
707-874-9246
www.campmeeker.org

**REGULAR MEETING
OF THE BOARD OF DIRECTORS
LOCATION: TELECONFERENCE – SEE BELOW
JULY 21, 2020 7:00 P.M.
AGENDA**

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in Executive Order N-25-20 and the Sonoma County Health Officer (Order C-19-02) to shelter in place and the guidance from the CDC to minimize the spread of the COVID-19, please note the following changes to the District's meeting procedures:

- The District office and Anderson Hall are not open to the public at this time.
- The meeting will be conducted via teleconferencing using Go To Meeting (See Executive Order N-29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

CMRPD July Meeting

Tue, July 21, 2020 7:00 PM - 8:30 PM (PDT)

<https://www.gotomeet.me/CMRPD/cmripd-july-meeting>

You can also dial in using your phone.

United States (Toll Free): [+1 866 899 4679](tel:+18668994679)

United States: [+1 \(312\) 757-3119](tel:+13127573119)

Access Code: 164-470-397

Mobile: Log in through the GoToMeeting mobile app on a smartphone

Enter meeting ID# 164470397

HOW TO SUBMIT PUBLIC COMMENTS:

Written/Read Aloud: Please email your comments to comments@campmeeker.org, write "Public Comment" in the subject line. In the body of the email include the agenda item number and title, as well as your comments. If you would like your comment read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

All comments received before Monday, July 20, 2020 at 5:00 p.m. will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Board members at the meeting. Comments received after this time will be treated as telephonic/electronic comments.

Telephonic/Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess

(generally, less than two minutes) will take place during the time public comment is open to allow the comments to be collected. **All users will be unmuted during this time. If you are connected using a phone, or have a microphone on your computer, please state your name, and wait to be recognized. Alternatively, you may also type comments into the chat window, in GoToMeeting. These will be read aloud during the public comment period.**

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting should contact the District's Administrator, at least 48 hours before the meeting at 707-874-9246 or admin@campmeeker.org. Advanced notification will enable the District to swiftly resolve such requests to insure accessibility.

PUBLIC RECORDS:

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I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. June 16, 2020 Minutes
- B. Payment of Claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility)

- A. Report of operations for the current month.
 - 1. Receivables and Collections
 - 2. Water Right 21198 Permit Extension

VIII. ACTION ITEMS

A. UPDATE: LUNARDI CONTRACT-CAMP MEEKER SIGN

(Anthony Tominia/John McDaniel, 10 minutes)

DESCRIPTION: The Board will review the progress of the sign repair process since the approval of the Lunardi Electric estimate at the June 16 meeting.

PROPOSED ACTION: The Board may/may not take further action regarding temporary removal and storage of the sign and permitting process.

B. WATER SYSTEM ILLEGAL TIE IN: 13 MONTGOMERY 075-280-008

(Gary Helfrich/Anthony Tominia, 10 minutes)

DESCRIPTION: On July 1, 2020 Russian River Utility staff member, Robert Sherod advised of an illegal tie-in to an Air Relief Valve. An on-site shed may or may not be occupied. After research on the part of the District, Sonoma County Code Enforcement was contacted. To date Code Enforcement staff has not communicated with the District. This is an illegal connection to a control device in a public water system. District Counsel has been contacted regarding the District's options.

PROPOSED ACTION: The Board may/may not take further action regarding this matter.

C. REVIEW DIRECT CHARGE REMOVAL, 164 REDWOOD, APN# 075-090-005

(Staff, 5 minutes)

DESCRIPTION: The District was advised by Sonoma County Tax staff of the removal of past due and outstanding direct charges for 164 Redwood for the period from 2013-2019 from the tax rolls. The property was subject to a calamity in 2013 and red tagged. Russian River Utility reported regarding the issue, the Board took an action that was outside the action agenda/public notice process. District Counsel Hirsch advises that the operations report in September 2013 is a report only and no action can be taken in the report process. Therefore, the Board will review the prior action and make the appropriate correction to remove from the tax roll and accounts receivable.

PROPOSED ACTION: The Board will take action to formally remove APN# 075-090-005, 164 Redwood from the District tax roll and water accounts receivable, if needed.

- D. LAND ACQUISITION AD HOC COMMITTEE (Gary Helfrich, 5 minutes)
DESCRIPTION: The Board will review current status of the land acquisition issue and take action to create an ad hoc subcommittee to consult with District Counsel regarding various aspects of the transaction and provide the Board members with recommendations going forward. The committee will dissolve at the conclusion of the land transfer.
PROPOSED ACTION: The Board may/may not create an ad hoc subcommittee consisting of two Board members to consult with District Counsel and provide the Board with recommendations going forward.
- E. UPDATE: WATER PERMIT 21198 EXTENSION (Anthony Tominia, 5 minutes)
DESCRIPTION: Director Tominia will report regarding the progress of the application process for the extension of the District's water permit 21198.
PROPOSED ACTION: The Board may/may not take action regarding this issue.
- F. CONTRACT RENEWAL: RUSSIAN RIVER UTILITY
(Anthony Tominia/Gary Helfrich, 10 minutes)
DESCRIPTION: On June 30, 2020 the District's existing amendment to the contract with its water operator, Russian River Utility, expired. The Board will review and discuss.
PROPOSED ACTION: The Board may/may not take further action regarding this issue.
- G. FIRE HYDRANT DAMAGE (Anthony Tominia/Russian River staff, 5 minutes)
DESCRIPTION: The Board will review status of an incident of damage by hit and run to a fire hydrant.
PROPOSED ACTION: The Board may/may not take further action regarding repair to the fire hydrant or appropriate agency notifications.
- H. UPDATE: DUTCH BILL CREEK AUGMENTATION (Anthony Tominia, 5 minutes)
DESCRIPTION: The Board will review status of the TUPC and various issues regarding the Dutch Bill Creek augmentation.
PROPOSED ACTION: The Board may take further action regarding this issue.
- I. UPDATE: ANDERSON HALL MAINTENANCE AND OPERATIONS (John McDaniel, 10 minutes)
DESCRIPTION: Director McDaniel will provide an update on Anderson Hall status during the suspension of operation since March 17 and anticipated future operations:
1. **Maintenance and upkeep:**
 - The roof, gutters and deck were cleaned on July 12, 2020. Trash and miscellaneous debris have been collected, bagged and ready for removal to the dump.
 - Trimming of blackberry bushes in front of the building and entrance ramp to be completed on July 19, 2020.
 - Tree pruning and underbrush removal around the building should be addressed to enhance overall fire safety.

2. Future Booking Efforts:

- Change message on Anderson Hall web page to state " Anderson Hall is temporarily closed per California Department of Public Health restrictions on public gatherings due to COVID-19. If you are interested in learning more about Anderson Hall for future events, please email admin@cmrpd.org"
- Initiate communications with all canceled event contacts and inquiries to determine interest in 2021 bookings and create a tentative booking schedule on which to build the 2021 booking base once public gathering restrictions have been lifted.

3. Use of Hall for Election Polling November 2020:

- The County Clerk-Recorder-Assessor-Registrar of Voters, Deva Marie Proto has requested the use of Anderson Hall for a 5-day period in November for voting. Clarification on health, safety and liability issues has been requested by the District to insure that the facility will be in compliance with Health Department Guidelines. In response, the Registrar of Voters indicated that social distance monitoring, cleaning, sanitizing high touch areas and distribution of masks will be conducted and by poll workers. Payment for the use of the Hall has been undetermined due to current county budgeted revenue shortfalls. Liability for any COVID transmission as a result of the use of the Hall for voting will be clarified by District Counsel Martin Hirsch.

PROPOSED ACTION: The Board may/may not take action regarding Anderson Hall operations and suspension conditions going forward.

J. PUBLIC HEARING DATE: TAKE AND REVIEW PUBLIC COMMENT 2020-2021 ANNUAL DIRECT CHARGE BILLING VIA PROPERTY TAXES

DESCRIPTION: Annually, the District has to provide the County of Sonoma with a report on water charges by August 10, 2020. The report is submitted to County of Sonoma after public hearing gives those interested a chance to speak to the report. The Board will establish a date for a public hearing prior to August 10, 2020.

PROPOSED ACTION: The Board will take action to establish a date for a Public Hearing to take and review public comment regarding the 2020-2021 Annual Direct Charge via property taxes.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

X. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than fourteen (14) calendar days before a meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion. Items will be included in an agenda based on the number of issues to be discussed.

Submit your agenda items using the Districts website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224



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CMRPD June Meeting

Tue, Jun 16, 2020 7:00 PM - 8:30 PM (PDT)

<https://global.gotomeeting.com/join/505742693>

You can also dial in using your phone.

United States (Toll Free): [1 877 568 4106](tel:18775684106)

United States: [+1 \(571\) 317-3129](tel:+15713173129)

Access Code: 505-742-693

Mobile: Log in through the GoToMeeting mobile app on a smartphone

Enter meeting ID# 505742693

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I. CALL TO ORDER

The meeting was called to order online at 7:00 p.m. by President Helfrich.

II. ROLL CALL

Directors Helfrich, Larson, McDaniel, Tominia and Watson were present.

Also present were District Administrator Cheryl Doran-Girard and Mary Ann King of Trout Unlimited.

III. APPROVAL OF AGENDA

A motion was made by John McDaniel, and seconded Valery Larson to approve the agenda as posted.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS

A. Approval of Minutes

1. May 19, 2020 Minutes

As there were no corrections, additions or deletions to the minutes of May 19, 2020, a motion was made by Anthony Tominia, and seconded by John McDaniel to approve the May 19, 2020 minutes as submitted.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

B. Payment of Claims

A motion was made by Anthony Tominia, and seconded by Valery Larson to approve the June 16, 2020 warrant request 2019/2020-012 as follows:

2019-2020-012	RP-June 2020	9,667.36
\$31,890.53	Water-June 2020	22,223.17

Wells Fargo Bank Checks 2082-2093, and Bank of the West checks 700 and 701 in payment of expenses and water receipt transfers.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

C. Journal Entry Approval

There were no journal entries beyond those of recurring interest and service fees.

D. Administrative and Financial Report

Ms. Doran-Girard advised regarding submission of request for parcel data for direct charge processing. The reviewed and revised list is due at the County on August 10, 2020.

Additionally, she reported that SDRMA is now requesting copies of the District's management letter, that State Compensation has hired an insistent out-of-state firm to conduct premium audits, Cal Card Visa will be paying a rebate to the District based on first quarter 2020 purchases, an account has been setup with the County Recorder to process documents online as required by the pandemic restrictions, and some Districts are using digital signature software to process documents at the time when the Board is not physically able to do so. The Secretary of State's office has advised only two companies providing software are acceptable for governmental purposes.

VII. REPORT OF THE WATER SYSTEM OPERATOR

- A. Report of operations for the current month.
In the absence of Russian River Utility staff, Director Tominia reported that work continues with the assistance of Kathryn Gaffney at State Water Resources, and Mary Ann King at Trout Unlimited regarding the water right 21198 permit extension.
Discussion was initiated regarding increases in customer receivable balances and what seems to be slower collections. Staff was directed to research the receivable issue.
Director Tominia also reported that a meeting of the OCSD/CMRPD subcommittee should be scheduled.

VIII. ACTION ITEMS

- A. UPDATE: LUNARDI CONTRACT-CAMP MEEKER SIGN
DESCRIPTION: Directors Tominia and McDaniel reported regarding sign repair progress and presented an estimate from Lunardi Electric for pole removal and re-install at a cost of \$29,000 and status of encroachment permit application.
ACTION: A motion was made by Anthony Tominia, and seconded by Valery Larson to approve the estimate of \$29,000.00 from Lunardi Electric that would include temporary removal and storage of the sign.
Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
The motion was approved.
- B. REQUEST FOR NEW CONNECTION: PARCEL 075-280-002, 45 MORELLI LANE, SLAV YARUK, OWNER
DESCRIPTION: Slav Yaruk, owner Parcel 075-280-002, 45 Morelli Lane has asked to connect to the water system. Jamie Dunton confirms that water can be connected to this parcel and that new construction requires a 1" meter be installed for fire protection. The water code has not established a connection fee for a 1" meter. Research discloses that the parcel has no building permit; and, in fact has no permits at all including septic.
ACTION: After review of the building requirement, connection to a vacant parcel status and related information provided by President Helfrich, the Board tabled action regarding this request. No action was taken.
- C. CUSTOMER REQUEST FOR CREDIT: ACCOUNT #82, J. TROLAN, 127 TOWER ROAD
DESCRIPTION: The Board reviewed a letter written by Mr. J. Trolan, to request a credit against a water leak and repair that was experienced in December 2019. Confirmation in the form of a letter from the individual completing the repair and copy of the bill in question was provided.
ACTION: A motion was made by Valery Larson, and seconded by John McDaniel that the Board authorize Russian River Utility to issue a credit to Mr. J. Trolan, Customer #82 of 127 Tower Road in compliance with the District's refund policy.
Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.
Ayes: 5 Noes: 0 Abstain: 0 Absent: 0
The motion was approved.

D. CUSTOMER REQUEST FOR CREDIT: ACCOUNT #74, CAMP MEEKER R&P-ANDERSON HALL, 101 LAKESIDE

DESCRIPTION: The District experienced a leak in the water heater at Anderson Hall in September of 2019 resulting in an extraordinarily high-water billing of \$249.50 (water only). Occidental Plumbing repaired the leak and the District paid the water bill in September with check 1980. Occidental Plumbing's billing in the amount of \$100.00 has finally been received.

ACTION: A motion was made by Valery Larson, and seconded by Lynn Watson that the Board authorize RRU to issue a credit to the District in compliance with the District's refund policy. Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

E. DEPARTMENT OF FISH & WILDLIFE (SEA GRANT-UC) REQUEST FOR ACCESS

DESCRIPTION: Staff reviewed the California Department of Fish and Wildlife and the University of California's SEA GRANT program request for temporary access for field crews to the District's property along Dutch Bill Creek for the purpose of conducting steelhead monitoring and recovery activities.

ACTION: A motion was made by Gary Helfrich, and seconded by Anthony Tominia that the Board authorize California Department of Wild Life and SEA GRANT to access District property along Dutch Bill creek for the purpose of conducting steelhead monitoring and recovery activities and authorize Board Secretary, Anthony Tominia, to sign the Temporary Entry Permit.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

F. RESOLUTION 2020-003: APPROVAL OF DISTRICT APPROPRIATION LIMIT JULY 1, 2020 THROUGH JUNE 30, 2021. (Staff, 5 minutes)

DESCRIPTION: California State law requires the District, annually, to choose an appropriations (spending) limit and the method by which the limit is determined. This law was adopted by the California voters through the Initiative Process in 1979. It was known as Prop 4, and it basically adds further limits on taxation limits under Prop 13. The way the annual Appropriations Limit law works, a District may not levy taxes greater than the prior year, adjusted for a cost of living factor. Since Camp Meeker never spends more than its allowed Appropriations Limit [i.e. your District runs on less tax dollars than otherwise allowed], this Annual Appropriations Limit process is largely a formality for the District and its Board. The Appropriations Limit does, however, serve as the maximum amount of tax dollar generated money that can be spent by the District. Traditionally, the District has used the standardized appropriations limit calculations provided by the County of Sonoma auditor's office. Note that this limit applies only to the District's tax dollars, and does not set a limit on the "enterprise" sourced revenues (i.e. the dollars you pay for water). The County of Sonoma Auditor recommends that the District's limit be established at \$305,198.00 for the fiscal year ending June 30, 2021.

ACTION: A motion was made by Anthony Tominia, and seconded by Valery Larson that the Board approve Resolution 2019-003 establishing the District's appropriation's limit of \$305,198.00 for the fiscal year ending June 30, 2021.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

G. RESOLUTION 2020-004: APPROVAL OF PRELIMINARY BUDGET FOR FISCAL YEAR COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021.

DESCRIPTION: The Board will review the proposed preliminary budget, which California law requires adopted by June 30, 2020.

ACTION: A motion was made by John McDaniel, and seconded by Anthony Tominia that the Board approve Resolution 2020-004, Approval of Preliminary Budget for the fiscal year ending June 30, 2021.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

H. DISTRICT POLICY MANUAL AND ELECTION OF OFFICERS

DESCRIPTION: The Board discussed development of a draft District Policy manual including officer elections (month of election, length of term, and possible rotation and mentoring).

ACTION: After discussion a motion was made by Gary Helfrich, and seconded by Valery Larson, to create an ad hoc subcommittee consisting of Director Tominia, Director Larson and District staff to be responsible for the development of a draft District Policy manual that includes elections of officers, month of election, term, etc. The ad hoc subcommittee term will not exceed six months.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved.

IX. DIRECTORS' REPORTS

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PROPOSED ACTION: No action or discussion to take place

Director Helfrich reported regarding the negotiations with St. Dorothy's lawyer and Martin Hirsch, District Counsel, in discussion of the land transfer and requested an agenda item to create an ad hoc subcommittee to review land transfer issues.

Director McDaniel reported regarding County protocols for pandemic re-opening scheduled for June 22nd.

Director Tominia reported regarding repair of broken locks at Anderson Hall area to access water heater and plumbing. It was necessary to break in to complete the plumbing repairs.

X. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Anthony Tominia, and seconded by Valery Larson that the June 2020 teleconference meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, Larson, McDaniel, Tominia and Watson voted yes.

Ayes: 5 Noes: 0 Abstain: 0 Absent: 0

The motion was approved

The meeting adjourned at 7:57 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

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**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: JULY 21, 2020 WARRANTS AND FINANCIAL INFORMATION
DATE: JULY 16, 2020

Financial Statements and Warrant Detail in the board packet following this memorandum provide information available through June 11, 2020.

2020/2021-001	RP-July 2020	4,278.39
\$18,155.27	Water-July 2020	13,876.88

The Financial statements included in the Board info packet represent revenue and expenses thru the end of the 2019-2020 fiscal year. There will be some small amount of additional revenue and expense items in late July relative to the 2019-2020 fiscal year Final Budget for comparison.

The warrant request straddles expenses for the 2019-2020 year-end and first month of the 2020-2021 fiscal year. The financial statements revenue and expenses are through 6/30/2020. Check register included in the financial packet includes all checks written since the last warrant approval.

All bank account reconciliations are complete for June as statements have all been received.

Please bear in mind that the final 2020-2021 Final Budget will be presented to the Board for approval at the September meeting. There may be changes to the 2020-2021 Preliminary as a result of final year end 2019-2020 numbers. The request for parcel data has been submitted to the Assessor's office; however, the lists will not be provided to the District until late July. The data must be reviewed and turn around completed quickly as the date for submission is August 10. A public meeting should be scheduled for early August.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876 or my land line 707-545-2108.



CAMP MEEKER RECREATION AND PARK DISTRICT

WARRANT REQUEST # 2020-2021-001

VENDOR	CHECK AMOUNT	R&P FUND	WATER FUND	EXPLANATION
Larson, Valery	30.00	30.00		Director Stipend-July 2020
Watson, Lynn	30.00	30.00		Director Stipend-July 2020
Camp Meeker Water	51.44	51.44		Water Service-June 2020
Doran-Girard, Cheryl	6,315.00	1,578.75	1,578.75	Consulting-June/July 2020
Doran-Girard, Cheryl		1,105.13	1,105.12	Consulting-June/July 2020
Doran-Girard, Cheryl		315.75	315.75	Consulting-June/July 2020
Doran-Girard, Cheryl		157.88	157.87	Consulting-June/July 2020
PGE	139.85	139.85	-	Electric Service
Perry Johnson	450.00	345.00	105.00	Legal Services
Russian River Utility	9,564.99	-	8,645.08	Contract Services
Russian River Utility			919.91	Electric Service
Sonoma County--LAFCO	806.00	167.00	639.00	LAFCO 2020-2021 Operational
US Bank	767.99	188.09	56.31	Website & Communications
US Bank		-	184.59	BOW Checks-Abila
US Bank		45.00	45.00	Brown /Board Materials
US Bank		124.50	124.50	Accting Software Lease
US Bank				
US Bank				
Total	<u>18,155.27</u>	<u>4,278.39</u>	<u>13,876.88</u>	-

DIRECTOR APPROVAL:

DATE:

7/21/20

Camp Meeker Recreation & Parks District
 Check/Voucher Register - CDG-Current Register
 1010 - Cash In Wells Fargo Bank-Operating
 From 6/17/2020 Through 7/21/2020

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
2094	System Generated Check/Vo...	Camp Meeker Wa...	7/21/2020	51.44
2095	System Generated Check/Vo...	Cheryl Doran-Girard	7/21/2020	6,315.00
2096	System Generated Check/Vo...	P G & E	7/21/2020	139.85
2097	System Generated Check/Vo...	Perry Johnson An...	7/21/2020	450.00
2098	System Generated Check/Vo...	Russian River Utility	7/21/2020	9,564.99
2099	System Generated Check/Vo...	Sonoma County A...	7/21/2020	806.00
2100	System Generated Check/Vo...	US Bank	7/21/2020	767.99
2101	Director Stipend--July 2020	Valery Larson	7/21/2020	30.00
2102	Director Stipend-July 2020	Lynn Watson	7/21/2020	30.00
Total 1010 - Cash In Wells Fargo Bank-Operating				18,155.27

Camp Meeker Recreation & Parks District
 Check/Voucher Register - CDG-Current Register
 1030 - Cash in Bank of the West-Water
 From 6/17/2020 Through 7/21/2020

<u>Check Number</u>	<u>Check Description</u>	<u>Vendor Name</u>	<u>Effective Date</u>	<u>Check Amount</u>
702	Wtr Transfer June 2020 Rec...	Camp Meeker Rec...	7/21/2020	6,600.00
703	Water Transfer Check-June ...	Camp Meeker Rec...	7/21/2020	<u>15,150.00</u>
		Total 1030 - Cash in Bank of the West-Water		<u>21,750.00</u>
Report Total				<u><u>39,905.27</u></u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
10 - Recreation & Park - Operating
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue			
4001	86,500	84,220	(2,280)
4020	0	862	862
4040	0	2,649	2,649
4041	(100)	0	100
4101	0	14	14
4110	19	23	4
4210	12,000	10,116	(1,884)
4215	1,848	1,900	52
4220	525	259	(266)
4221	500	2	(498)
4223	0	37	37
4295	0	5,000	5,000
4410	5,000	0	(5,000)
4625	17,500	0	(17,500)
	<u>Total Revenue</u>	<u>105,082</u>	<u>(18,710)</u>
Expenditures			
5010	800	690	110
5017	1,725	1,248	477
5101	950	1,012	(62)
5105	450	244	206
5110	375	937	(562)
5112	1,100	549	551
5184	400	0	400
5185	1,750	1,310	440
5210	4,500	5,246	(746)
5301	1,150	0	1,150
5302	2,500	369	2,131
5401	250	234	17
5402	100	0	100
5404	100	0	100
5405	850	786	64
5410	1,200	1,112	88
5415	300	0	300
5416	1,650	1,245	405
5420	200	139	61
5425	225	42	183
5426	1,000	301	699
5427	450	1,655	(1,205)
5428	150	0	150
5501	4,000	607	3,393
5510	0	1,466	(1,466)
5520	19,000	19,768	(768)
5530	250	0	250
5531	250	0	250
5540	200	167	33
5550	4,000	4,237	(237)

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

10 - Recreation & Park - Operating

From 7/1/2019 Through 6/30/2020

(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
5555	Professional Services-Auditor	9,000	8,198	802
5556	Professional Services-Accounting	20,000	15,658	4,342
5570	Service Fee-PayPal	300	136	164
5571	Late Fees	0	4	(4)
5575	Bank Service Fees	175	16	159
5576	Property Tax Administration Fee	0	1,029	(1,029)
5585	Public/Legal Notices	0	494	(494)
5590	Gas and Oil	1,300	1,909	(609)
5591	Equipment Rentals	120	135	(15)
5592	Water and Sewer	1,500	1,088	412
5594	Utilities	1,250	1,109	141
5595	Waste Removal	500	30	470
8516	Maintenance & Repair	30,000	426	29,574
8565	Equipment 2	1,000	0	1,000
9001	Contingency	9,322	0	9,322
	Total Expenditures	<u>124,342</u>	<u>73,597</u>	<u>50,745</u>
	Excess of Income Over (Under) Expense	<u>(550)</u>	<u>31,485</u>	<u>32,035</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
40 - Recreation & Parks - Water Operations
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue			
4010	126,340	119,666	(6,674)
4061	0	2,049	2,049
4101	0	18	18
4110	250	0	(250)
4310	195,000	226,400	31,400
4410	0	11,842	11,842
4625	90,000	35,000	(55,000)
	<u>411,590</u>	<u>394,975</u>	<u>(16,615)</u>
Total Revenue			
Expenditures			
5017	0	500	(500)
5101	500	482	18
5105	350	224	126
5115	0	4,278	(4,278)
5210	4,500	5,246	(746)
5304	0	470	(470)
5401	275	234	42
5405	350	57	293
5410	950	975	(25)
5415	250	0	250
5416	1,650	1,245	405
5420	150	139	11
5425	150	284	(134)
5426	500	438	62
5427	0	164	(164)
5501	1,500	225	1,275
5515	110,000	93,232	16,768
5520	18,000	19,256	(1,256)
5540	750	639	111
5550	5,000	6,363	(1,363)
5555	9,000	9,287	(287)
5556	14,500	13,296	1,204
5571	0	25	(25)
5575	100	78	22
5576	1,250	0	1,250
5577	0	50	(50)
5585	450	298	152
5587	2,500	2,643	(143)
5588	2,000	690	1,310
5594	10,000	13,917	(3,917)
8516	20,000	(2,186)	22,186
8625	201,200	146,393	54,807
9001	5,715	0	5,715
	<u>411,590</u>	<u>318,944</u>	<u>92,646</u>
Total Expenditures			
	<u>0</u>	<u>76,031</u>	<u>76,031</u>
Excess of Income Over (Under) Expense			

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

50 - Recreation & Parks - Water Capital

From 7/1/2019 Through 6/30/2020

(In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4110	Interest Earned-Wells Fargo Bank	312	251	(61)
4625	Transfers-Within Fund In	<u>6,000</u>	<u>6,000</u>	<u>0</u>
	Total Revenue	<u>6,312</u>	<u>6,251</u>	<u>(61)</u>
	Expenditures			
8625	Tfr Within Fnd-Out	<u>90,000</u>	<u>6,000</u>	<u>84,000</u>
	Total Expenditures	<u>90,000</u>	<u>6,000</u>	<u>84,000</u>
	Excess of Income Over (Under) Expense	<u><u>(83,688)</u></u>	<u><u>251</u></u>	<u><u>83,939</u></u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
60 - Recreation & Parks-DWR E58237
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue			
4101 Interest Pooled Cash -Sonoma County	125	1,413	1,288
4625 Transfers-Within Fund In	<u>103,500</u>	<u>100,366</u>	<u>(3,134)</u>
Total Revenue	<u>103,625</u>	<u>101,779</u>	<u>(1,846)</u>
Expenditures			
7910 Long Term Debt-Principal	83,576	45,012	38,564
7911 Long Term Debt-Interest	13,501	3,527	9,974
8625 Tfr Within Fnd-Out	<u>0</u>	<u>(11,312)</u>	<u>11,312</u>
Total Expenditures	<u>97,077</u>	<u>37,226</u>	<u>59,851</u>
Excess of Income Over (Under) Expense	<u>6,548</u>	<u>64,552</u>	<u>58,004</u>

Camp Meeker Recreation & Parks District
 Statement of Revenues and Expenditures - Unposted Transactions Included In Report
 61 - Recreation & Park - Reserve DWR E58237
 From 7/1/2019 Through 6/30/2020
 (In Whole Numbers)

		<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
	Revenue			
4101	Interest Pooled Cash -Sonoma County	1,050	1,684	634
	Total Revenue	<u>1,050</u>	<u>1,684</u>	<u>634</u>
	Excess of Income Over (Under) Expense	<u><u>1,050</u></u>	<u><u>1,684</u></u>	<u><u>634</u></u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
70 - Recreation & Park - USDA Debt Fund
From 7/1/2019 Through 6/30/2020
(In Whole Numbers)

	<u>Total Budget - Final</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Final</u>
Revenue			
4625	100,000	96,074	(3,926)
	<u>100,000</u>	<u>96,074</u>	<u>(3,926)</u>
Expenditures			
7910	37,000	37,000	0
7911	51,205	56,177	(4,972)
8625	0	73,200	(73,200)
	<u>88,205</u>	<u>166,377</u>	<u>(78,172)</u>
Excess of Income Over (Under) Expense	<u>11,795</u>	<u>(70,303)</u>	<u>(82,098)</u>

CAMP MEEKER RECREATION & PARK DISTRICT							
Allocation of Water Receipts Fiscal Year 7/1/2019 -6/30/2020							
Transfer	Allocation	Bank of West	Total Amount	USDA-A&B	Cap Improvements	Operations	Total
Month	Month	Stmt Balance	Transferred	WFB-Invest	WFB-Invest	WFB-Operating	
August-19	July-19	20,614.37	20,500.00	6,100.00	500.00	13,900.00	20,500.00
September-19	August-19	18,935.77	18,500.00	6,100.00	500.00	11,900.00	18,500.00
October-19	September-19	20,976.57	20,500.00	6,100.00	500.00	13,900.00	20,500.00
November-19	October-19	18,666.60	18,500.00	6,100.00	500.00	11,900.00	18,500.00
December-19	November-19	16,816.57	16,500.00	6,100.00	500.00	9,900.00	16,500.00
January-20	December-19	24,637.70	24,500.00	6,100.00	500.00	17,900.00	24,500.00
February-20	January-20	16,904.84	16,500.00	6,100.00	500.00	9,900.00	16,500.00
March-20	February-20	14,009.63	14,000.00	6,100.00	500.00	7,400.00	14,000.00
April-20	March-20	17,574.09	17,250.00	6,100.00	500.00	10,650.00	17,250.00
May-20	April-20	35,434.92 *	18,000.00	6,100.00	500.00	11,400.00	18,000.00
June-20	May-20	19,509.43	19,250.00	6,100.00	500.00	12,650.00	19,250.00
July-20	June-20	21,893.69	21,750.00	6,100.00	500.00	15,150.00	21,750.00
YTD Totals		245,974.18	225,750.00	73,200.00	6,000.00	146,550.00	225,750.00
2012-2013 Monthly				5,675.00	500.00		
2013-2014 Monthly				6,200.00	500.00		
2014-2015 Monthly				6,200.00	500.00		
2015-2016 Monthly				6,100.00	500.00		
2016-2017 Monthly				6,100.00	500.00		
2017-2018 Monthly				6,100.00	500.00		
2018-2019 Monthly				6,100.00	500.00		
7/14/20							

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

July 8, 2020

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Accounts 217, 315, 358:** Payments on hand.
- **Past Due Accounts:** Past due notices were sent on July 7, 2020. Final notices will be mailed out on July 14, 2020. No lock offs this month due to the Covid-19 virus.

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT#	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
1		49.06	49.04			49.06 5/18/20	98.10
15		52.96	50.84			134.76 6/9/20	103.80
19		49.58	49.94			50.00 5/22/20	99.52
24		55.74	64.78	54.74	0.50	158.00 5/5/20	175.76
28		57.04	57.02	56.31		50.00 6/23/20	170.37
31		49.00	49.00			49.00 6/16/20	98.00
42		55.76	56.14			56.24 6/15/20	111.90
49		51.08	52.86			51.36 5/26/20	103.94
50		55.92	53.60	57.04	94.63	100.00 5/8/20	261.19
55		82.10	81.13	60.43		121.54 5/27/20	223.66
60		64.18	73.10	68.90		51.40 5/4/20	206.18
72		53.66	49.00	4.00		45.00 6/9/20	106.66
79		52.42	53.36	0.01		53.07 6/1/20	105.79
81		65.00	66.58			57.84 5/20/20	131.58
88		57.18	55.40			52.86 5/22/20	112.58
89		58.02	73.03	35.55		162.26 4/6/20	166.60
90		49.06	49.14	46.22		47.00 3/13/20	144.42
94		54.82	0.19			100.00 6/9/20	55.01
96		55.00	56.38			111.72 6/19/20	111.38
97		53.38	54.06	10.82		97.40 5/8/20	118.26
104		50.86	52.46	52.30		95.32 4/20/20	155.62
107		64.54	62.68	63.18		260.65 4/29/20	190.40
111		54.36	55.36			110.42 5/22/20	109.72
113		49.00	0.02			11.65 6/15/20	49.02
114		318.00	65.00			113.32 6/16/20	383.00
115		52.12	16.14			58.76 7/3/20	68.26
127		49.00	49.00	49.10	131.10	40.00 1/17/20	278.20
129		49.46	49.00	49.00	40.31	47.00 5/27/20	187.77
133		50.90	1.12			103.70 6/26/20	52.02
134		50.54	37.22			120.00 6/8/20	87.76
135		54.26	54.48			55.80 6/8/20	108.74
137		66.56	68.28			67.82 6/15/20	134.84
140		53.82	52.24	57.68	119.37	300.00 3/4/20	283.11
149		57.84	60.50	58.16	49.10	10.00 6/23/20	225.60
151		68.83	65.00	61.93		108.40 5/5/20	195.76
152		54.70	48.76			200.00 6/19/20	103.46
157		49.02	49.08	49.00		49.00 4/20/20	147.10
161		50.96	55.06	49.60	132.72	250.00 1/14/20	288.34
165		52.24	2.26			45.00 6/19/20	54.50
172		56.86	55.50	10.16		102.76 5/14/20	122.52
174		55.34	56.98	58.42	1.06	48.60 5/4/20	171.80
179		53.26	55.62	40.57		160.00 5/5/20	149.45
182		54.90	54.44			108.26 6/16/20	109.34

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT#	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
184		54.32	53.26	49.00	325.24	50.00 12/12/19	481.82
186		52.22	52.26			53.32 6/30/20	104.48
188		49.02	49.02			49.00 5/20/20	98.04
190		49.00	11.53			135.55 4/22/20	60.53
192		52.26	39.31			220.00 7/3/20	91.57
193		94.48	68.60			110.40 6/3/20	163.08
198		58.78	50.78			54.00 6/16/20	109.56
207		53.28	55.84			161.61 6/1/20	109.12
208		52.10	51.82	52.22		42.77 5/8/20	156.14
212		53.42	5.08			52.22 6/19/20	58.50
217		49.04	49.28			49.06 6/8/20	98.32
220		69.40	80.50	84.33		269.91 6/15/20	234.23
221		49.94	49.14			114.87 7/3/20	99.08
223		49.08	44.13			53.87 6/9/20	93.21
226		50.78	50.68	50.04	77.07	50.00 6/8/20	228.57
227		54.00	56.58	56.46	92.61	50.00 6/8/20	259.65
237		56.16	56.86	0.52		56.86 6/19/20	113.54
244		50.88	51.56	51.18		135.68 4/27/20	153.62
246		56.68	58.86	51.06		200.00 4/6/20	166.60
247		51.92	53.12			60.98 5/18/20	105.04
265		109.70	49.71			50.00 7/3/20	159.41
268		55.06	55.20	17.29		37.05 5/18/20	127.55
269		57.12	46.81			42.38 6/15/20	103.93
270		65.53	6.61			65.00 7/7/20	72.14
273		57.40	55.66			56.58 5/20/20	113.06
274		64.78	66.28	62.38		56.42 5/22/20	193.44
277		51.28	51.52			51.48 6/15/20	102.80
278		54.38	54.22	0.51		118.00 6/15/20	109.11
293		52.90	52.04	52.08		94.34 5/5/20	157.02
295		50.00	7.01			90.00 7/7/20	57.01
298		57.16	55.52	54.92		142.78 5/5/20	167.60
304		53.78	53.16	52.30	58.02	300.00 12/3/19	217.26
305		50.96	51.66			50.46 6/8/20	102.62
307		65.98	62.75			115.65 6/8/20	128.73
309		57.70	367.50	120.95		215.59 5/20/20	546.15
315		51.84	53.38	54.94		98.56 4/22/20	160.16
318		123.55	72.70			67.16 5/22/20	196.25
320		53.16	51.27			100.00 6/9/20	104.43
323		77.73	68.82			203.40 5/26/20	146.55
324	1	55.26	3.00			53.60 7/7/20	58.26
329	1	51.22	5.09			142.16 5/14/20	56.31
337	1	77.23	64.48			116.98 5/20/20	141.71
338	1	50.56	51.36	50.38	11.40	100.00 5/26/20	163.70

PAST DUE LIST

CAMP MEEKER REC & PARK

ACCT #	RT NAME	CURRENT	1-30	31-60	61+	LAST PAYMENT	TOTAL
339	1	49.00	50.50	54.00		122.77 4/29/20	153.50
358	1	85.18	85.93	72.88		120.31 5/4/20	243.99
362	2	59.15	59.60			20.93 6/3/20	118.75
367	1	86.98	63.13	56.96	0.41	160.00 5/8/20	207.48
Total Receivables:		25,038.01	5,469.68	2,037.52			
Accounts Listed:		90	4,813.91	1,133.54			\$13,454.65

All Customers All Aged Accounts
 Russian River Utility

**CAMP MEEKER RECREATION AND PARK DISTRICT
WATER SALES 2020**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter Union Park	363 369	JAN	1,441,580	612,600	828,980	859,640	57.50	3.69	
Alliance Master Meter Union Park	363 369	FEB	1,340,560	490,200	850,360	754,790	63.43	1.12	
Alliance Master Meter Union Park	363 369	MARCH	1,242,080	472,400	769,680	711,600	61.96	0.75	
Alliance Master Meter Union Park	363 369	APRIL	1,288,950	431,800	857,150	777,980	66.49	9.23	
Alliance Master Meter Union Park	363 369	MAY	1,477,320	474,700	1,002,620	913,520	67.86	8.88	
Alliance Master Meter Union Park	363 369	JUNE	1,574,120	581,800	992,320	1,065,920	63.03	-7.40	
Alliance Master Meter Union Park	363 369	JULY							
Alliance Master Meter Union Park	363 369	AUG							
Alliance Master Meter Union Park	363 369	SEPT							
Alliance Master Meter Union Park	363 369	OCT							
Alliance Master Meter Union Park	363 369	NOV							
Alliance Master Meter Union Park	363 369	DEC							
Total 2020			8,364,610	3,063,500	5,301,110	5,083,450	63.37	4.10	
TOTAL PRODUCTION									
LESS PUMPED OCCSD									
LESS CMRPD SALES									
UNACCOUNTED WATER									
YEARLY LOSS									