

**MINUTES OF A SPECIAL MEETING
OF THE WATER SUBCOMMITTEES
OF THE
CAMP MEEKER RECREATION & PARK DISTRICT
AND OF THE
OCCIDENTAL COMMUNITY SERVICES DISTRICT**

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in Executive Order N-25-20 and the Sonoma County Health Officer (Order C-19-02) to shelter in place and the guidance from the CDC to minimize the spread of the COVID-19, please note the following changes to the District's meeting procedures:

- The District office and Anderson Hall are not open to the public at this time.
- The meeting will be conducted via teleconferencing using Go To Meeting (See Executive Order N-29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

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CMRPD.OCSD SubCommittee
Thu, Nov 19, 2020 7:00 PM - 8:30 PM (PST)

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HOW TO SUBMIT PUBLIC COMMENTS:

Written/Read Aloud: Please email your comments to comments@campmeeker.org, write "Public Comment" in the subject line. In the body of the email include the agenda item number and title, as well as your comments. If you would like your comment read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email.

All comments received before Monday, November 18, 2020 at 5:00 p.m. will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Board members at the meeting. Comments received after this time will be treated as telephonic/electronic comments.

All comments received before Wednesday, November 18, 2020 at 5:00 p.m. will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Board members at the meeting. Comments received after this time will be treated as telephonic/electronic comments.

Telephonic/Electronic Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally, less than two minutes) will take place during the time public comment is open to allow the comments to be collected. **All users will be unmuted during this time. If you are connected using a phone, or have a microphone on your computer, please state your name, and wait to be recognized. Alternatively, you may also type comments into the chat window, in GoToMeeting. These will be read aloud during the public comment period.**

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting should contact the District's Administrator, at least 48 hours before the meeting at 707-874-9246 or admin@campmeeker.org. Advanced notification will enable the District to swiftly resolve such requests to insure accessibility.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspections. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time, they are distributed to all or a majority of the members of the Board. The Board has designated the District's website located at <https://www.campmeeker.org> as the place for making those public records available for inspections. The documents may also be obtained by calling the District's Administrator at 707-874-9246.

I. CALL TO ORDER

The meeting was called to order at 7:09 p.m.

II. ROLL CALL

Present were Gary Helfrich and Anthony Tominia representing the Camp Meeker Recreation and Park District; Ray Lunardi and John Gonnella representing the Occidental Community Services District; Jamie Dunton, Robert Sherod, and Greg Passalacqua, Russian River Utility staff; and, Cheryl Doran-Girard, Administrator, Camp Meeker Recreation and Park District.

III. APPROVAL OF AGENDA

The agenda was approved by consent.

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There was no public comment.

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. ACTION ITEMS

A. DISCUSSION OF UPGRADES TO SCADA TELEMETRY SYSTEM
AND DEFINE THE COSTS TO EACH DISTRICT.

DESCRIPTION: The group reviewed a schematic of the water system (see attachment) to discuss the issue of shared components as well as the proposed equipment upgrade to SCADA (the shared telemetry system), and the cost evaluation of the proposed SCADA equipment upgrade, the cost of installation in addition to the equipment costs and allocation estimates for each District. Currently, shared maintenance costs are allocated based on annual water usage records compiled by Russian River Utility and adjusted annually. The current allocation is 63.11% for Camp Meeker and 36.89% for Occidental.

Further discussion of the allocation of shared costs ensued relevant to the lack of specificity in the initial contract language in the agreement between the Districts. The agreement did not name maintenance of tanks and other components necessary to move water through the system to Occidental. A more specific definition of these shared items would assist each District in the determination of future funding needs of capital projects, specific maintenance allocations, and ongoing operations cost sharing for potential future system upgrades.

The issue of an Alliance contribution of funding was briefly discussed. Anthony Tominia advised that he will contact John Green of Gold Ridge Resource Conservation District to determine the status of their project and what might be needed, grant funding and possible contributions. He also suggested that subcommittee members discuss with each individual Board shared components with the intent of clarifying the present agreement to reflect more specific responsibilities.

The group agreed that they would meet again in January 2021.

VII. ADJOURNMENT

The meeting adjourned at 8:06 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

Proposed System

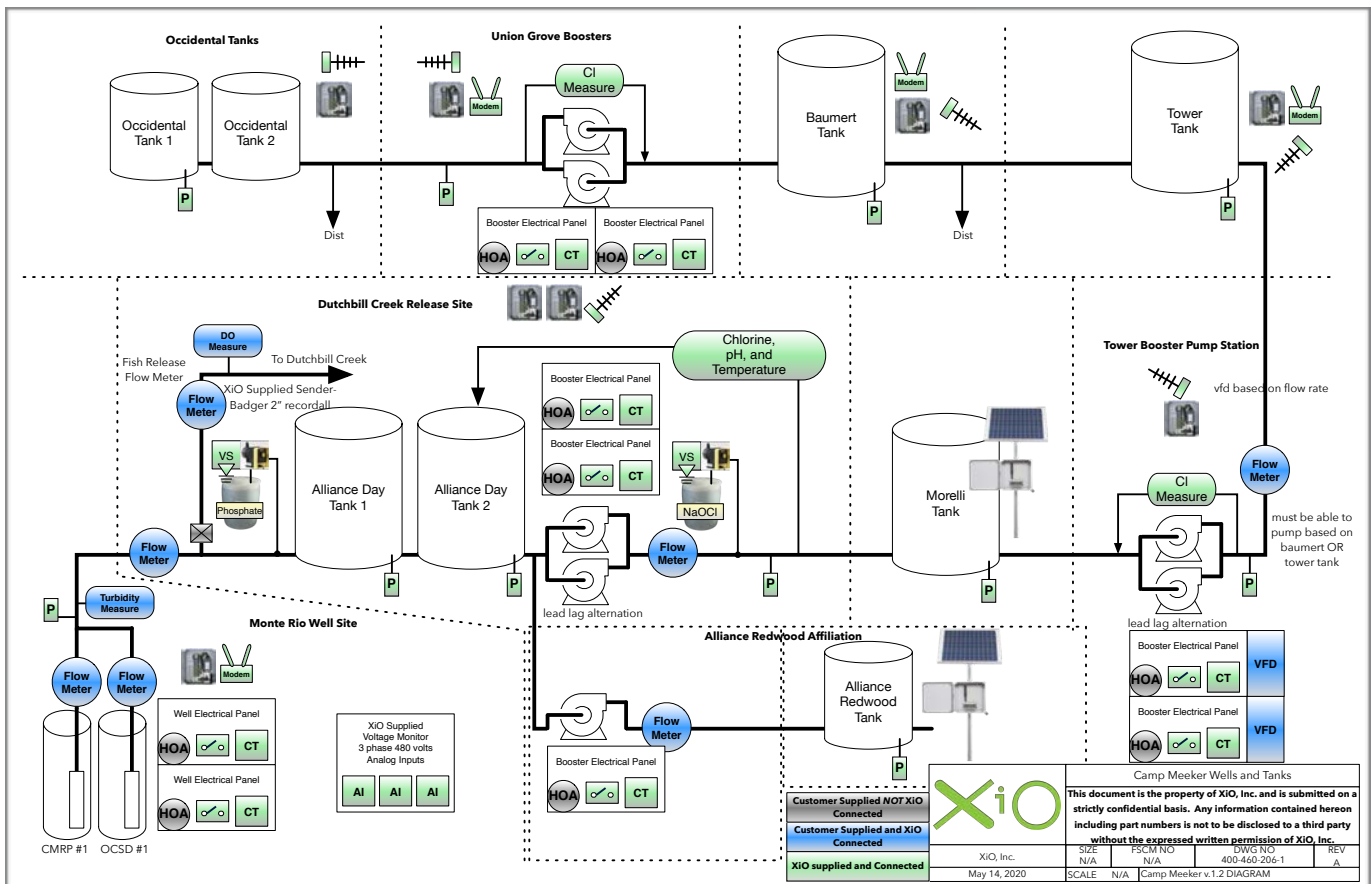
XiO, Inc. (XiO) is pleased to supply this proposal to provide a monitoring and control system for Camp Meeker - Occidental Joint Water System.

Overview

The Camp Meeker - Occidental Joint Water System consists of two wells in Monte Rio that supply water to a series of tanks in Camp Meeker and Occidental. Sodium Hypochlorite and Phosphate are injected, and residual chlorine is measured.

Communications between sites are a hybrid of Cellular Modems and 900 Mhz radios, to provide seamless remote monitoring, reporting, and control of the Wells, Pumps, Treatment, and Tanks.

System Diagram



CMRP/OCSD XIO SCADA SHEET Price Breakdown--- ** Prices reflect Xio proposal version 1.2, Dated 5/14/2020 and are no longer valid

	Xio Cost	Tax(8.75%)	Equipment total	Responsibility JPA,CMRP, OCSD	Cloud Service Fee (Monthly)	Total	CMRP JPA 63.11%	OCSD JPA 36.89%	CMRP	OCSD	Install Cost Estimate	Details	Done By
Monte Rio Well Site	\$11,921.00	\$1,043.09	\$12,964.09	JPA	\$74.00	\$12,964.09	\$8,181.64	\$4,782.45					
Alliance Tank Site	\$23,260.00	\$2,035.25	\$25,295.25	JPA	\$78.00	\$25,295.25	\$15,963.83	\$9,331.42					
Dutchbill Creek	\$1,864.00	\$163.10	\$2,027.10	CMRP	N/A	\$2,027.10			\$2,027.10		\$330.00	2 Hours labor(RRU) + \$150.00 Misc Parts	RRU
Moreilli Tank Site	\$9,040.00	\$791.00	\$9,831.00	CMRP	\$41.00	\$9,831.00			\$9,831.00		\$870.00	8 Hours labor(RRU) + \$150.00 Misc Parts	RRU
Tower Booster Site	\$12,452.00	\$1,089.55	\$13,541.55	JPA	\$39.00	\$13,541.55	\$8,546.07	\$4,995.48			\$870.00	8 Hours labor(RRU) + \$150.00 Misc Parts	RRU
Tower Tank Site	\$8,164.00	\$714.35	\$8,878.35	CMRP	\$74.00	\$8,878.35			\$8,878.35		\$870.00	8 Hours labor(RRU) + \$150.00 Misc Parts	RRU
Baumert Tank Site	\$8,164.00	\$714.35	\$8,878.35	CMRP	\$74.00	\$8,878.35			\$8,878.35		\$870.00	8 Hours labor(RRU) + \$150.00 Misc Parts	RRU
Union Grove Booster	\$11,851.00	\$1,036.96	\$12,887.96	OCSD	\$74.00	\$12,887.96				\$12,887.96	\$870.00	8 Hours labor(RRU) + \$150.00 Misc Parts	RRU
Occidental Tanks Site	\$7,119.00	\$622.91	\$7,741.91	OCSD	\$39.00	\$7,741.91				\$7,741.91	\$870.00	8 Hours labor(RRU) + \$150.00 Misc Parts	RRU
						\$102,045.56	\$32,691.54	\$19,109.35	\$29,614.80	\$20,629.87	\$5,550.00		