

Notice of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, August 16, 2011, 7:00 pm
DISTRICT OFFICE (NEXT TO FIREHOUSE)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of minutes
- B. Payment of claims
- C. Journal Entry Approval
- D. Administrative and Financial Report
- E. Board Action List

VII. REPORT OF THE WATER SYSTEM OPERATOR (10 minutes)

Report on operations for the current month.

VIII. UNFINISHED AND CONTINUING BUSINESS

A. ANDERSON HALL REPAIRS PLAN (Anderson/Ming, 5 minutes)

DESCRIPTION: The Board will review the Executive Committee's report of work to date and decide if any further action is necessary.

PROPOSED ACTION: The Board may direct further action on this matter.

B. BRELJE AND RACE WATER SYSTEM EVALUATION (Ming, 10 minutes)

DESCRIPTION: On February 15, 2011 the Board authorized Brelje and Race, District Engineers, to evaluate present and future maintenance needs for the water system. The memorandum report is now complete including recommendations for system improvements.

PROPOSED ACTION: The Board may/may not approve implementing recommendations for system improvements and/or related tasks.

IX. NEW BUSINESS

C. RESOLUTION 2011-011: FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS. (Fawcett, 5 min)

DESCRIPTION: The Special District Risk Management Authority is a Joint Powers Authority formed under California Government Code Section 6500 et seq. For the purpose of providing risk management and risk financing for California Special Districts and other local government

agencies. Board will vote for three (3) candidates to the governing body of the Special District Risk Management Authority.

PROPOSED ACTION: The Board will/will not approve Resolution 2011-011 for the election of directors to the Special District Risk Management Authority.

D. POTENTIAL CLOSURE CAMP MEEKER POST OFFICE (Koch; 20 minutes)

DESCRIPTION: The United States Post Office has issued a listing of some 3700 post offices potentially scheduled for closure and the Camp Meeker post office is listed. Gene Koch, Camp Meeker resident, has requested that the Board address the issue of closure.

PROPOSED ACTION: Mr. Koch proposes that the Board: Force alternatives other than outright closure of the post office, for example, different hours, merger with Occidental's post office, leaving the Camp Meeker trailer in place, with Occidental delivering the mail at a specific time per day, working with Annapolis and/or Villa Grande to keep our and their post offices operating.

X. UPDATE ACTION ITEM LIST (Fawcett, 10 minutes)

DESCRIPTION: The Board maintains an Action Item List with due dates and assigned responsibilities. This is a routine review and update.

PROPOSED ACTION: The Board will add to the Action Item List and assign responsibilities.

XI. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place.

XII. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224.

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, July 19, 2011, 7:00 pm
DISTRICT OFFICE (NEXT TO FIREHOUSE)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order by President Watson at 7:00 p.m.

II. ROLL CALL

Directors Anderson, Fawcett, Ming, Murchison and Watson were present.

III. APPROVAL OF AGENDA

As there were no changes to the agenda as posted, a motion was made by Seth Murchison and seconded by Michael Ming to approve the July 19, 2011 agenda as written.

The motion was approved.

Ayes: 4 Noes: 0 Absent: 1 Abstain: 0

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention.

V. PUBLIC COMMENT

There were no public comments.

VI. CONSENT ITEMS (10 minutes)

A. Approval of minutes

As there were no corrections to the minutes of June 21, 2011, a motion was made by Seth Murchison, and seconded by Michael Ming to approve the minutes of the June 21, 2011 Board meeting as written.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

B. Payment of claims

After discussion, motion was made by Michael Ming, and seconded by Jeff Fawcett to approve warrant requests G2010-2011-019 (R&P-Year-end 2011) \$20,825.73, G2011-2012-001 (R&P-July 2011) \$16,413.19, W2010-2011-013 (Water-Year-End 2011) \$1,156.49, and W2011-2012-001 (Water-Year-July 2011) \$17,049.08.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. Journal Entry Approval

Journal entries for year-end 2011 to reflect water accounts receivable in the amount of \$8,756.93 at June 30, 2011, re-allocating services between funds and correcting code errors as well as transferring \$49.68 from fund 750604 to fund 750505 were presented. After discussion, a motion was made by Jeff Fawcett and seconded by Cathie Anderson to approve presented journal entries. The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

D. Administrative and Financial Report

Ms. Doran-Girard advised of various items of correspondence, cost of installation of voice mailboxes on the District phone line, proposed County Fire inspection of Anderson Hall and progress of the permitting for the parking lot guardrail. She asked for informative articles for the summer version of the Camp Meeker newsletter.

E. Board Action List

The Board reviewed the Action list. Director Fawcett advised that his assigned items are currently on hold and Director Murchison reviewing his research for marketing of Anderson Hall. He asked for copies of photos of events at the Hall including weddings and receptions that could be used for marketing materials and the website.

VII. REPORT OF THE WATER SYSTEM OPERATOR (10 minutes)

Jamie Dunton of Russian River Utility reported that the meter riser installation has been completed. System loss report reflects a 10% loss that is reasonable for the system. Jamie went on to relate the discussions at the joint meeting with OCSD on July 12. He informed the Board that the graffiti at the tank sites is increasing and a float wire at the Morelli site was broken. He suggests a big fence with razor wire at the top. After discussion, it was agreed that Mr. Dunton will contact Coggins Fence for an estimate.

Discussion continued regarding system repairs and other issues reviewed by Russian River staff with OCSD.

VIII. UNFINISHED AND CONTINUING BUSINESS

Director Fawcett recused himself from the meeting.

A. ANDERSON HALL REPAIRS PLAN

DESCRIPTION: Paul Smith made a lengthy report regarding the repairs at Anderson Hall. Director Ming asked for an estimate of time and costs to completion. Mr. Smith was not able to provide specifics of either.

ACTION: The Board directed that all repairs beyond those now in process be put on hold except sealing the deck and any items relative to safety.

Director Fawcett returned to the meeting.

B. RESOLUTION 2011-008: REQUEST TO THE SONOMA COUNTY WATER AGENCY FOR AN AMENDMENT TO THE AGREEMENT FOR THE SALE OF WATER BY SCWA TO CMRPD.

DESCRIPTION: The Board reviewed discussions regarding the District's rights to water granted by SCWA before the District was granted its own permit expire in 2014. To retain those rights, the District must submit a request to SCWA to amend the agreement with the District to set a new expiration date in 2054.

ACTION: A motion was made by Seth Murchison and seconded by Michael Ming to approve Resolution 2011-008 requesting that the Sonoma County Water Agency amend the agreement for the sale of water by SCWA to Camp Meeker Recreation and Park District and authorizing President Watson to sign a letter regarding same.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

IX. NEW BUSINESS

C. RESOLUTION 2011-009: REVIEW OF JUNE 30, 2011 FISCAL YEAR-END BUDGET ADJUSTMENTS.

DESCRIPTION: The Board discussed June 30, 2011 fiscal year-end budget adjustments necessary to conform to California Constitutional requirement 13B (Proposition 4).

ACTION: A motion was made by Michael Ming, and seconded by Cathie Anderson to approve Resolution 2011-009 relative to budget adjustments necessary to meet California Constitutional requirement 13B (Proposition 4).

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

D. BRELJE AND RACE WATER SYSTEM EVALUATION

DESCRIPTION: Richard Ingram of Brelje and Race, District Engineers, reviewed in detail the report authorized on February 15, 2011 to evaluate present and future maintenance needs for the water system. The memorandum report includes recommendations for system improvements that were discussed at length.

ACTION: The Board directed that Brelje and Race develop a cost analysis proposal for presentation at the August Board meeting and plan for implementing recommendations for system improvements and/or related tasks.

X. UPDATE ACTION ITEM LIST

DESCRIPTION: The Board reviewed its Action Item List with due dates and assigned responsibilities. This is a routine review and update.

ACTION: No update was needed.

XI. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report.

Director Murchison reported that the Supper Club attendance was 160. Additionally, he has contact Katrina Meyer regarding the garbage and is working on a solution. He would also like images of weddings and events at Anderson Hall for marketing the hall.

Jeff Fawcett reported that grant materials have been received from Lisa Hulette and the grant proposal has been submitted to the State. He informed the group that Lisa has taken a position with the Nature Conservancy.

Cathie Anderson advised that the picnic table is complete and should be at Armand Girard grove rather than in front of the fire station.

Lynn Watson reported that she is responding to correspondence from a water customer who is unhappy with the rates and late charges and will be contacting Malcolm with the draft of the District's response.

Mike Ming reported that he will administrate the fire inspection at Anderson Hall and welcomed Lynn back from her travels.

XII. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Michael Ming, and seconded by Seth Murchison that the July 2011 meeting of the Camp Meeker Board of Directors be adjourned.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The meeting adjourned at 9:30 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2011-07-19draftminues-cdgrevl.doc

Minutes
Of
Special Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Date: August 2, 2011

Time: 7:00 p.m.

Location: District Office, 5240 Bohemian Highway, Camp Meeker, California

AGENDA

I. CALL TO ORDER

The meeting was called to order by President Watson at 7:00 p.m.

II. ROLL CALL

Directors Anderson, Fawcett, Murchison and Watson were present.

III. APPROVAL OF AGENDA

As there were no changes to the agenda as posted, a motion was made by Seth Murchison and seconded by Michael Ming to approve the July 19, 2011 agenda as written.

The motion was approved.

Ayes: 4 Noes: 0 Absent: 1 Abstain: 0

IV. STATEMENTS OF ABSTENTION

There were no statements of abstention

V. PUBLIC COMMENT

There was no public comment.

VI. ACTION AGENDA

A. PUBLIC HEARING

At 7:05 p.m. President Watson opened the public hearing.

The Board will take and review public comment on Proposed Resolution No. 2011-010, which proposes to approve the 2011-2012 annual flat charge billing via property taxes. Proposed Resolution No. 2011-010 is entitled:

"A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAMP MEEKER RECREATION AND PARK DISTRICT OVERRULING PROTESTS AND CONFIRMING REPORT ON WATER CHARGES AND DELINQUENT WATER CHARGES FOR THE FISCAL YEAR 2011-2012."

B. CLOSE PUBLIC HEARING.

As there was no public comment, President Watson closed the public hearing at 7:10 p.m.

C. ADOPTION OF RESOLUTION 2011-010 OVERRULING PROTESTS AND CONFIRMING REPORT ON WATER CHARGES AND DELINQUENT WATER CHARGES FOR THE FISCAL YEAR 2011-2012.

DESCRIPTION: Following the taking of Public Comment, as set forth above, the Board reviewed for adoption Proposed Resolution No. 2011-010 that Resolution proposes to over-rule protests and confirm the report on water charges and delinquent water charges for the year 2011-2012.

ACTION: A motion was made by Jeff Fawcett and seconded by Cathie Anderson to adopt Resolution No. 2011-010.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

XI. DIRECTORS REPORTS

Director Murchison reported that the Supper Club will be held on August 8. He will provide information about the September event as soon as it becomes available.

Cathie Anderson reported that the picnic table has been moved to the Armand Girard Grove.

XII. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Seth Murchison, and seconded by Cathie Anderson that the special meeting of the Camp Meeker Board of Directors be adjourned.

The motion was approved.

Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The meeting adjourned at 7:20 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

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**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS

FROM: CHERYL DORAN GIRARD

SUBJECT: AUGUST 2011 WARRANTS AND FINANCIAL INFORMATION

DATE: AUGUST 16, 2011

Financial Statements and Warrant Detail are in the board packet attached to this email. Financial data is based on reviewed July 31 FAMIS data plus this month's expenses.

G2011/2012-004	R&P (August 2011)	12,383.29
W2011/2012-002	Water (August 2011)	11,626.34

Cash balances are updated from FAMIS balances at 7/31 and funds received to date.

FAMIS has been reviewed and adjustments made to insure that it reflects appropriate fund expenses.

Financial statements are through July 31 financial data. By placing the detail of the warrant requests directly following this memo, you will be able to review individual items comprising each warrant request. Cash in hand, water funds allocation and finally the financial statements are placed behind the individual warrant details.

Russian River Utility has forwarded the July bank statement. The transfer checks are prepared for signature at the meeting. The allocation of funds (in accordance with the "pie chart" formula) is reflected in Monthly Cash Balances sheet of your financials and the moneys are directly deposited to each fund each month. Percentages of transfer are noted on the allocation sheet.

The 2011-2012 Final Budget will be approved at the September Board meeting. Please contact me if you have projects and/or financial requests that need to be addressed. Due to the drop (18%) in tax revenue, it will be necessary to reduce expenses accordingly.

In the event that you need to contact me, you can reach me through my cell phone at 707-696-2876 or 707-545-2108. Fax line is 707-545-2158.



Vendor #	Vendor	SubObj	Amount	Explanation
456112	Anderson, Cathie	5913	30.00	Dir Fee-Aug
456142	Fawcett, Jeffry	5913	30.00	Dir Fee-Aug
456151	Murchison, Seth	5913	30.00	Dir Fee-Aug
456480	Doran-Girard, Cheryl	6631	1,416.00	July/August Consulting
456480	Doran-Girard, Cheryl	6410	9.68	Postage
456480	Doran-Girard, Cheryl	6084	152.45	Cleaning Supplies/Ladder
456480	Doran-Girard, Cheryl	6430	35.99	Photocopy
456014	Lopez, Jessica	6085	75.00	Dist Office Clean
456041	Oakwood Construction	8511	9,591.26	Anderson Hall Rehab
456020	Camp Meeker Water System	7202	136.08	July/August Wtr
456102	Redwood Empire Disposal	7320	282.14	July/August Service
456011	Pacific Telemanagement	6040	53.00	PayPhone-PO
456152	Watson, Lynn E.	5913	30.00	Dir Fee-Aug
456039	Smith, Paul C.	8517	157.50	Anderson Hall Rehab
456111	United Site Services	6820	84.51	Porta-Let
456010	PG&E	7320	100.82	Electric Service
456160	AT&T	6040	168.86	Telephone

12,383.29

Camp Meeker Recreation & Park District

Warrant # W2011/2012-002

Vendor #	Vendor	SubObj	Amount
456167	Russian River Utility	6540	7,580.18
456167	Russian River Utility	7320	517.05
456416	The Press Democrat	6800	329.12
456480	Doran-Girard, Cheryl	6610	3,104.00
456480	Doran-Girard, Cheryl	6430	35.99
456171	Perry, Johnson, Andersor	6610	60.00

11,626.34

Camp Meeker Recreation & Park District											
Monthly Cash Balances 2011-2012											
	Rec & Park Operating 750018	Rec & Park Replimt 750109	Restoration Development 750596	Water Operations 750505	Water Bank of West**	Water Debt E58237 750521	Water Res E58237 750539	Water Debt A&B 750562	Capital Replimt 750588	Sewer EIR 750604	Totals
Per Famis 7/31/2011	31,614.81	32,238.65	17,296.69	(14,413.63)	17,057.62	51,603.45	97,703.72	174,483.43	781,984.91	-	1,189,569.65
Deposit 7/19/2011	1,728.92	-	-	9,045.00	(16,750.00)	-	-	6,365.00	1,340.00	-	1,728.92
Warrants 8/16/2011	(12,383.29)	-	-	(11,626.34)	-	-	-	-	-	-	(24,009.63)
JV Transfer	-	-	-	25,000.00	-	-	-	-	(25,000.00)	-	-
	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-
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Total	20,960.44	32,238.65	17,296.69	8,005.03	307.62	51,603.45	97,703.72	180,848.43	758,324.91	-	1,167,288.94
**Per Statement 7/31											
8/11/2011											

CAMP MEEKER RECREATION AND PARK DISTRICT

Allocation of Water Receipts Fiscal Year 7/1/2011 -6/30/2012							
Transfer Month	Allocation Month	Bank of West Stmt Balance	Amount Transferred	USDA-A&B 750562	Cap Improvements 750588	Operations 750505	Total
August-11	July-11	17,057.62	16,750.00	6,365.00	1,340.00	9,045.00	16,750.00
			-	-	-	-	-
			-	-	-	-	-
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YTD Totals			16,750.00	6,365.00	1,340.00	9,045.00	16,750.00
				38%	8%	54%	
8/8/11							

Camp Meeker Recreation & Park--Operations					
BUDGETED FINANCIAL STATEMENT					
Income		PRELIMINARY	AMOUNT	BALANCE	%
		BUDGET			
1000	Property Tax CY Secured	50,000	-	(50,000)	0.00%
1001	Flat Charges--Current Year	-	-	-	
1007	Flat Charges-CY Secured	-	-	-	
1010	CY Miscellaneous	-	-	-	
1011	SB 2557 Prop Tax Admin	-	-	-	
1012	Property Tax Shift Adj	-	-	-	
1013	Prop 1A Suspension	-	-	-	
1020	Property Tax CY Supp	-	-	-	
1040	Property Tax CY Unsecured	-	-	-	
1042	Cost Reim-Col Del Cy UNS	-	-	-	
1060	Prop Tax-PY Secured	-	-	-	
1061	Flat Charges-Prior Year	-	-	-	
1080	Prop Tax-Py Supp	-	-	-	
1100	Property Taxes--PY Unsecured	-	-	-	
1700	Interest--Pooled Cash	-	-	-	
1801	Rent-Real Estate	23,000	1,713	(21,287)	7.45%
2080	St-Other In Lieu	-	-	-	
2440	ST. Hopter	600	-	(600)	0.00%
2580	ST-Grant	150,000	-	(150,000)	
3660	Charges For Services	-	-	-	
3980	Revnuue Applic To Prior Yr	-	-	-	
4020	Historical-Sales	-	665	665	
4040	Miscellaneous Revenues	-	-	-	
4102	Reimburse/Donations	-	-	-	
4109	Outdated/Cancelled Warrants	-	-	-	
4620	Fund Transfers	20,000	-	(20,000)	
	Total Revenues	243,600	2,378	(241,222.08)	0.98%
Personnel Expenditures		BUDGET	AMOUNT	BALANCE	%
5911	Extra Help	-	-	-	
5913	Boards/Commissions-LOC Bds	1,440	240	(1,200)	16.67%
5922	FICA-Retirement	-	-	-	
5924	Medicare	-	-	-	
5935	Unemployment Insurance	-	-	-	
5940	Workers Compensation Ins.	250	-	(186)	0.00%
	Total Salaries/Benefits	1,690	240	(1,386)	14.20%

Camp Meeker Recreation & Park--Operations					
BUDGETED FINANCIAL STATEMENT					
Operating Expenditures					
6040	Communication	2,000	295	(1,593)	14.73%
6060	Food	-	-	-	
6080	Household Expense	-	-	-	
6084	Janitorial Supplies	500	152	(331)	30.49%
6085	Janitorial Service	3,000	75	(2,925)	2.50%
6100	Insurance	2,500	-	(2,500)	0.00%
6150	Maintenance-Hydrants	-	-	-	
6180	Maintenance-Bldgs	3,000	245	(2,755)	8.17%
6235	Maintenance-Local Projects	-	-	-	
6280	Memberships	300	-	(300)	0.00%
6300	Miscellaneous Expense	1,500	61	(1,439)	4.04%
6400	Office Expense	-	127	127	
6410	Postage Expense	400	25	(375)	6.17%
6430	Printing Services	2,000	36	(1,964)	1.80%
6461	Supplies/Expenses	500	-	(500)	0.00%
6463	Resource Material	-	-	-	
6500	Professional/Special	-	-	-	
6521	County Services	4,200	-	(7,348)	0.00%
6582	Events--Community Potlucks	400	-	(400)	
6530	Repairs	-	-	-	
6587	LAFCO Operating Costs	250	-	(9)	0.00%
6591	Planning--Emergency Services	1,000	-	(1,000)	
6610	Legal Services	10,000	1,664	(7,549)	16.64%
6630	Audit/Accounting Services	3,600	285	(3,315)	7.92%
6631	Bookkeeping	15,750	1,416	(14,334)	8.99%
6637	Property Tax Administration	-	-	965	
6700	Contri-Vol Firemens'	800	-	(800)	0.00%
6800	Public/Legal Notices	500	-	(500)	
6820	Rents/Leases-Equipments	1,200	170	(1,030)	14.13%
7000	Special Expense-Historical	2,000	31	(1,943)	1.53%
7005	Election Expense	500	-	(500)	
7070	Fish & Game Permits	-	-	-	
7201	Gas & Oil	500	-	(435)	0.00%
7202	Water & Sewer	600	253	(347)	42.18%
7320	Utilities	2,000	825	(1,068)	41.25%
7910	Debt Interest	-	-	-	
	Total Services/Supplies	59,000	5,658	(54,168.28)	9.59%
Fixed Assets:					
8510	Buildings/Improvements	150,000	8,358	141,642.46	5.57%
8511	Remodel/Rehab/Renovate	30,000	9,591	20,408.74	31.97%
8513	Roads/Parking	-	-	-	
8514	Fencing	-	782		
8515	Engineering Services	-	-	-	
8516	Legal and Financial	-	-	-	
8517	Administrative	-	406	(405.50)	
8526	Project Planning	-	5,000	(5,000.00)	
8560	Equipment--Current Year	-	-	-	
8620	OT --W/In Fund	-	-	-	
	Total Fixed Assets	180,000	24,136	155,863.60	13.41%
9000	Appropriation For Contingency	3,000	-	3,000.00	
	Total Budget	243,690	30,035	213,655.37	12.32%
cdg/8/16/2011					

Camp Meeker Recreation & Park--Water Operations				8/12/2011	
BUDGETED FINANCIAL STATEMENT					
Income		BUDGET	AMOUNT	BALANCE	%
1001	Flat Charges	122,800	-	(122,800)	0.00%
1007	Flat Charges-CY Secured -July	-	-	-	
1061	Flat Charges-Prior Year	-	-	-	
1700	Interest--Pooled Cash	-	-	-	
1460	Water Permit Fees	-	-	-	
2900	OCSO Note Payment	6,673	-	(6,673)	0.00%
4031	Sale-Water	-	-	-	
4032	Sale-Water Residential	114,750	19,305	(85,995)	16.82%
4101	Insurance Rebate	-	-	-	
4106	Refunds	-	-	-	
4109	Outdate/Cancel Warrants	-	-	-	
4620	Transfer W/In Fund	40,000	-	(40,000)	
	Total Revenues	284,223	19,305	(255,468)	6.79%
Operating Expenditures		BUDGET	AMOUNT	BALANCE	%
5940	Worker Compensation	300	-	(258)	0.00%
6040	Communications	525	-	(525)	0.00%
6100	Insurance	4,550	-	(4,550)	0.00%
6150	Maintenance-Hydrants	-	-	-	
6166	Bridge Repair	-	-	-	
6280	Memberships	100	-	(100)	0.00%
6300	Miscellaneous Expense	1,700	61	(1,639)	3.56%
6400	Office Expense	250	171	(79)	68.33%
6410	Postage Expense	450	-	(450)	0.00%
6430	Printing Services	300	96	(204)	32.00%
6461	Supplies/Expenses	100	-	(100)	0.00%
6500	Professional Services	-	-	-	0.00%
6521	County Services	3,935	-	(787)	0.00%
6540	Contract Services	90,000	15,160	(74,840)	16.84%
6580	Conventions & Meetings	-	-	-	
6587	LAFCO Operating	350	-	(109)	0.00%
6610	Legal Services	5,000	2,556	(1,571)	51.12%
6630	Audit/Accounting Services	7,800	665	(7,135)	8.53%
6631	Bookkeeping Services	22,500	3,104	(19,396)	13.80%
6637	Administration Cost	7,250	-	(7,250)	0.00%
6800	Public Legal Notices	750	329	(421)	43.88%
7005	Election Expense	-	-	-	
7320	Utilities	2,000	681	(1,319)	34.05%
7335	Storm Damage				
	Total Services/Supplies	147,860	22,823	(120,475)	15.44%
Fixed Assets:		BUDGET	AMOUNT	BALANCE	%
8452	Damages	-	-	-	
8500	Land	-	-	-	
8511	Remodel/Rehab	-	-	-	
8515	Engineering Services	5,000	5,852	852	
8521	Repairs/Maintenance	5,000	-	(5,000)	
8560	Equipment	-	-	-	
8620	Transfers W/ A Fund	122,800	-	(122,800)	0.00%
		-	-	-	
		-	-	-	
	Total Fixed Assets	132,800	5,852	126,948	4.41%
9000	Appropriation For Contingency	-	-	-	
	Total Budget	280,660	28,675	6,473	10.22%

DEPT: CAMP MEEKER RECREATION & PARK DISTRICT COUNTY OF SONOMA
 CONTACT: CHERYL DORAN GIRARD AUDITOR-CONTROLLER'S OFFICE
 PHONE NO: 707-545-2108 JOURNAL VOUCHER
 FY: 2011/2012

DOCUMENT NO: _____
 BATCH DATE/NO: _____
 CODED BY: _____

LINE SUFF	TC	DOCUMENT REFERENCE	INDEX	SUB-OBJECT	VENDOR NUMBER	AMOUNT	TREAS NO.	SUBSIDIARY NUMBER	DESCRIPTION ADDITIONAL SPACE ON BACK
A	237		750588	8620		25,000.00	DR		Tfr Cover Fund Shortage
B	137		750505	4620		25,000.00	CR		Tfr Cover Fund Shortage
C	237		750018	7000		15.00	DR		Rec Postage-History
D	137		750018	4020		15.00	CR		Rec Cal Sales/Post
E									
F									
G									
H									
I									
J									
	748					50,030.00			

PREPARED BY: CHERYL DORAN GIRARD DATE: 8/16/11
 APPROVED BY: _____ DATE: 8/16/11 BILLING AUTH NO: _____

CC: CAMP MEEKER RECREATION & JV: 2011-2012-JV01
ATTN: Jeff Fawcett

**CAMP MEEKER RECREATION AND PARK DISTRICT
ACTION ITEM LIST
August 16, 2011**

Action Item	Responsible	Open
Water bill relief	Fawcett	11/16/2010
Water code update	Fawcett	03/15/2011
Anderson Hall promotion	Murchison	5/17/2011

August 9, 2011

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Accounts 5, 6, 8, 10, 15, 19, 22, 23, 24, 30, 36, 37, 50, 54, 60, 61, 65, 68, 76, 77, 92, 94, 98, 109, 129, 131, 134, 135, 140, 142, 152, 155, 165, 168, 182, 190, 202, 203, 209, 210, 213, 215, 219, 223, 227, 237, 242, 243, 246, 249, 270, 275, 276, 278, 279, 295, 296, 301, 305, 311, 318, 322, 323, 326, 339, 343, 355, 358 AND 371:** Past due notices will be sent on August 24 and lock off will be scheduled for September 6.
- **Accounts 68, 127, 146, 158, 174, 180, 185, 193, 220, 231, 293 and 338:** Payments are coming in or there are payment plans in effect.
- **Account 200:** Will likely be receiving a payment soon. Can usually get customer to pay a large sum once a year. Service is locked off, and remains locked off even when payments arrive. Property is vacant.
- **Account 372:** We are only keeping track of this account.

CAMP MEEKER REC AND PARK		PAST DUE LIST			9-Aug-11		
ACCT #	CURRENT	1-30.	31-60	61+	LAST PAYMENT		TOTAL
4	103.08	6.63			236.00	8/5/11	109.71
5	42.96	55.25	1.72		200.00	3/4/11	99.93
6	65.23	103.52	7.66		153.26	6/28/11	176.41
8	88.63	98.38	0.37		122.43	7/15/11	187.38
10	60.00	60.31	6.15		123.00	7/7/11	126.46
15	43.14	45.30			83.66	6/17/11	88.44
19	48.44	47.66	2.49		49.73	7/5/11	98.59
22	47.14	48.69	1.48		47.28	7/15/11	97.31
23	43.94	44.72			44.76	7/7/11	88.66
24	43.00	47.02			89.57	7/7/11	90.02
30	44.74	42.88	0.11		43.21	6/24/11	87.73
35	44.16	48.00	44.71	2.14	42.80	6/14/11	139.01
36	43.80	46.45			46.16	7/29/11	90.25
37	48.98	40.00			56.14	7/19/11	88.98
50	57.20	48.58	0.88		104.00	7/5/11	106.66
54	43.78	48.40			43.96	8/3/11	92.18
60	43.78	46.63	3.89		140.00	6/21/11	94.30
61	40.74	20.69			40.00	7/19/11	61.43
65	54.20	50.39	7.77		40.00	6/21/11	112.36
68	275.15	244.04	9.90		100.00	6/28/11	529.09
76	44.10	44.00			92.59	6/30/11	88.10
77	40.00	15.00			40.00	7/19/11	55.00
92	46.66	46.78			94.14	6/15/11	93.44
94	45.46	44.30			44.98	7/7/11	89.76
96	43.44	4.29			85.70	7/29/11	47.73
98	40.00	40.02			40.08	6/17/11	80.02
109	47.16	45.78			44.08	6/14/11	92.94
127	100.63	109.17	65.60		130.21	6/10/11	275.40
128	41.70	1.34			81.00	6/17/11	43.04
129	40.42	41.76			41.02	6/28/11	82.18
131	48.52	46.82	0.08		49.10	7/7/11	95.42
134	42.88	44.84			92.76	7/7/11	87.72
135	48.68	41.36			41.50	7/19/11	90.04
136	45.56	0.36			83.00	6/14/11	45.92
140	50.45	61.93			131.38	7/7/11	112.38
142	55.18	71.90			47.64	6/21/11	127.08
146	44.12	46.69	42.54		40.88	5/18/11	133.35
148	42.16	4.18			83.50	8/3/11	46.34
152	44.54	46.41	4.57		80.00	7/19/11	95.52
155	48.54	53.00			97.55	7/7/11	101.54
158	43.34	44.98	41.64	0.58	420.00	11/4/10	130.54
164	47.06	4.86			97.10	8/3/11	51.92
165	46.68	42.26			41.72	6/30/11	88.94
168	55.18	50.83			122.56	7/7/11	106.01
174	61.40	67.16	70.35	2.42	55.00	5/26/11	201.33
180	45.16	49.96	44.58	9.60	50.00	6/21/11	149.30
182	77.15	60.80			50.78	6/15/11	137.95
185	52.93	53.71	47.26		101.00	6/7/11	153.90
190	40.00	40.00			86.10	7/7/11	80.00
193	40.00	44.04	40.02		396.56	5/26/11	124.06
195	41.92	2.20			43.91	8/3/11	44.12
198	40.00	136.31	129.82	1,796.39	40.00	2/28/08	2,102.52
200	40.00	64.83	61.74	394.80	555.00	8/9/10	561.37
202	43.74	43.34			95.06	7/7/11	87.08
203	47.44	46.64			45.10	7/25/11	94.08
209	40.16	40.00	0.10		41.98	7/5/11	80.26
210	45.84	45.90	0.12		48.15	6/28/11	91.86
213	42.84	42.62			43.04	7/7/11	85.46
215	41.54	40.96			42.28	6/21/11	82.50
219	42.50	43.48	5.97		86.04	7/7/11	91.95
220	83.50	75.26	81.78		192.74	5/13/11	240.54
223	48.72	47.68			102.73	6/14/11	96.40
227	44.14	40.93			100.00	7/12/11	85.07
231	44.22	45.16	38.46		99.33	6/14/11	127.84
232	43.28	2.24			44.70	8/3/11	45.52
233	45.60	2.30			46.08	8/2/11	47.90
237	46.22	45.10	4.47		89.49	6/28/11	95.79
242	42.66	43.31			49.00	7/12/11	85.97
243	55.48	20.00			38.40	8/2/11	75.48
246	45.98	48.37	8.21		120.00	6/15/11	102.56

249	43.70	43.88	6.73		215.00	5/18/11	94.31	
250	46.40	0.12			48.61	8/3/11	46.52	
267	70.10	1.82			46.86	8/9/11	71.92	
270	97.85	93.13			206.82	6/15/11	190.98	
275	82.30	76.17			70.00	7/25/11	158.47	
276	60.95	63.24	5.25		105.07	6/28/11	129.44	
278	40.00	40.00			79.90	6/15/11	80.00	
279	47.84	46.72			151.31	6/14/11	94.56	
287	42.58	0.19			88.43	6/30/11	42.77	
293	45.70	49.80	43.13		140.00	5/10/11	138.63	
295	40.10	36.00			42.00	5/19/11	76.10	
296	47.24	46.82			43.96	6/23/11	94.06	
301	45.14	45.40	0.23		49.59	6/24/11	90.77	
304	47.10	2.62			52.44	8/2/11	49.72	
305	40.00	40.00	0.10		42.00	6/28/11	80.10	
310	48.10	0.22			48.70	8/9/11	48.32	
311	40.30	40.32			40.10	7/19/11	80.62	
316	117.88	1.06			71.15	7/7/11	118.94	
318	149.80	146.95			69.84	6/17/11	296.75	
322	44.74	44.65	7.40		140.00	7/12/11	96.79	
323	65.74	58.28			7.40	7/12/11	124.02	
326	95.38	44.67			100.00	5/3/11	140.05	
334	40.00	0.08			40.00	7/19/11	40.08	
338	41.98	44.67	11.35		100.00	6/10/11	98.00	
339	40.50	40.64			125.45	6/10/11	81.14	
343	45.16	45.26			48.38	6/15/11	90.42	
355	46.28	40.42			43.83	7/29/11	86.70	
358	59.08	68.31			222.00	6/23/11	127.39	
371	46.45	10.90					57.35	
372	3.20	2.62					5.82	
	5,358.56	4,513.66	848.63	2,205.93			12,926.78	
			BILLING REGISTER INFORMATION					
			WATER	4,639.19	CURRENT CHARGES			
			SVC CHG	14,575.00	PAST DUE			
			FIRE SVC	60.00	PREPAY/OVERPAY			
			RECONNECT	0				
			ADJUSTMENT	0	TOTAL RECEIVABLES			
			TOTAL RECEIVABLES	\$26,014.62		ACCOUNTS LISTED	100	

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED IN GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Meter	363	JAN	1,496,000	499,300	996,700	882,560	66.62	11.45	
Union Park	369								
Alliance Master Meter	363	FEB	1,186,300	356,600	829,700	734,240	69.94	11.50	
Union Park	369								
Alliance Master Meter	363	MARCH	1,335,400	343,600	991,800	838,120	74.26	15.50	
Union Park	369								
Alliance Master Meter	363	APRIL	1,384,500	381,000	1,003,500	891,070	72.50	11.20	
Union Park	369								
Alliance Master Meter	363	MAY	1,610,100	521,100	1,089,000	973,920	67.63	10.56	
Union Park	369								
Alliance Master Meter	363	JUNE	1,403,400	436,000	967,400	904,760	68.93	6.47	
Union Park	369								
Alliance Master Meter	363	JULY	2,133,770	663,900	1,469,800	1,214,030	68.88	12.14	
Union Park	369								
Alliance Master Meter	363	AUG							
Union Park	369								
Alliance Master Meter	363	SEPT							
Union Park	369								
Alliance Master Meter	363	OCT							
Union Park	369								
Alliance Master Meter	363	NOV							
Union Park	369								
Alliance Master Meter	363	DEC							
Union Park	369								
	TOTAL 2011		10,549,470	3,201,500	7,347,900	6,438,700			
	Total 2010		20,013,990	6461400	13,552,500	12,579,240	67.77	7.18	OCSD Loss 12.37%
	Total 2009		21,003,900	6,427,000	14,576,900	13,189,380	69.40	8.26	OCSD Loss 7.78%
	Total 2008		23,183,499	9,129,300	14,054,199	13,184,640	60.62	6.19	OCSD Loss 16.07%
	Total 2007		22,786,000	6,904,600	15,845,400	14,103,260	69.54	11.17	OCSD Loss 10.30%

RESOLUTION NO. _____

**A RESOLUTION OF THE GOVERNING BODY OF THE
Camp Meeker Recreation and Park District
FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT
RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS**

WHEREAS, Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code Section 6500 et seq., for the purpose of providing risk management and risk financing for California special districts and other local government agencies; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement specifies SDRMA shall be governed by a seven member Board of Directors nominated and elected from the members who have executed the current operative agreement and are participating in a joint protection program; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement Article 7 - Board of Directors specifies that the procedures for director elections shall be established by SDRMA's Board of Directors; and

WHEREAS, SDRMA's Board of Directors approved Policy No. 2011-02 Establishing Guidelines for Director Elections specifies director qualifications, terms of office and election requirements; and

WHEREAS, Policy No. 2011-02 specifies that member agencies desiring to participate in the balloting and election of candidates to serve on SDRMA's Board of Directors must be made by resolution adopted by the member agency's governing body.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Camp Meeker Recreation and Park District selects the following candidates to serve as Directors on the SDRMA Board of Directors:

(continued)



**OFFICIAL 2011 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS**

VOTE FOR ONLY THREE (3) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than three (3) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than three (3) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 5:00 p.m., Friday, September 16, 2011. Faxes or electronic transmissions are NOT acceptable.

- SANDY RAFFELSON**
District Clerk, Herlong Public Utility District
- EMERY ROSS**
Director, Mariposa County Resource Conservation District
- MIKE SCHEAFER**
Director/Secretary, Costa Mesa Sanitary District
- EDMUND K. SPRAGUE (INCUMBENT)**
Board President, Olivenhain Municipal Water District
- ED GRAY (INCUMBENT)**
Director, Chino Valley Independent Fire District
- BETHZABE YANEZ**
Board President, East Palo Alto Sanitary District
- TERRY BURKHART**
Board President, Bighorn-Desert View Water Agency

ADOPTED this ____ day of _____, 2011 by the Camp Meeker Recreation and Park District by the following roll call votes listed by name:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTEST:

APPROVED:
