

Agenda of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, April 18, 2017 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. STATEMENTS OF ABSTENTION

V. PUBLIC COMMENT

The public may address the Board of topics NOT covered by this agenda. Testimony is limited to three minutes. Please state your first and last names clearly so that it can be correctly entered in the minutes.

VI. CONSENT ITEMS (10 minutes)

- A. Approval of Minutes
 - 1. March 21, 2017
- B. Payment of Claims
- C. Journal Entry Approval
- D. Administrative and Financial Report

VII. REPORT OF THE WATER SYSTEM OPERATOR (Russian River Utility, 10 minutes)

- A. Report of operations for the current month.

VIII. ACTION ITEMS

- A. WATER CONNECTION/METER REMOVAL: PARCEL 075-203-003 (60 MONTGOMERY) & 075-203-004 (62 MONTGOMERY) JOHN MCDANIEL (Lynn Watson, 10 minutes)
DESCRIPTION: John McDaniel owns two parcels (one acquired subsequent to a January 2013 fire). There is a water meter on each parcel. He has combined the parcels and wants to have the meter pulled on one of the lots. He also wants to erase the Direct Charge assessment and water connection fees on the lot he has merged on the theory that he has only one lot. At the September 16 meeting, District Counsel Manwell provided the Board with the law, pros and cons of releasing lots from the underlying Assessment, and cautioned the Board about the potential long term effects of the loss of these Assessments through merger and release/attrition of the lots through merger, fire, abandonment, etc. He informed the Board that, regardless of how many assessed lots remain at the end, the District has an underlying obligation, under the law, to repay the note obligations of the District. These obligations were incurred to provide the Community with a viable water system. The repayment ability of the Community was established and apportioned out to each of the lots then in existence, based on the count of lots to be served when the assessments were set up. Then, assessments and service charges were levied and the water system built. The financing underlying all this was based on the original number of lots to be served, and assessments were levied accordingly. The risk to the District and its ratepayers is that those left last standing will pay more than their original share of the

costs of the system. Further research has been conducted in light of the financial impact to parcel owners/customers remaining in the system, water code requirements and District Counsel research.

PROPOSED ACTION: The Board may/may not take action regarding water connection and parcel merger for 60 Montgomery and 62 Montgomery.

B. RESOLUTION 2017-001: LIEN RELEASE WATER ACCOUNT #127, ESTATE OF GEORGE WENZLAFF

(Staff, 5 minutes)

DESCRIPTION: In March 2016, the Board approved, upon the advice of District Counsel Manwell, the placing of a lien against the property at 87 & 89 California, Camp Meeker for the purpose of collection of delinquent water charges in the amount of \$395.46 as the death of George Wenzlaff had resulted in the property being placed for auction. The delinquency has been paid via the water accounts at Russian River Utility; and, the property has sold to a new owner. Therefore, the lien requirements are satisfied.

PROPOSED ACTION: The Board will approve the release of the lien at the County of Sonoma Recorder office and the appropriate Board officer is authorized to execute lien release documents.

D. RESOLUTION 2017-002: ORDERING THAT AN ELECTION BE HELD AND REQUESTING CONSOLIDATION WITH THE NOVEMBER 7, 2017 GENERAL ELECTION (Staff, 5 minutes)

DESCRIPTION: The regular biennial election of the District's Board of Directors will take place on November 7, 2017. Nominations for offices open on July 17 and close August 11. Incumbents who fail to file during the nomination period will be eligible for a five-day extension through 5:00 p.m. on August 16. Consolidation results in the County handling all arrangements for the election and cost reduction to the District. The three incumbents are Helfrich, Larson, and Tominia. The offices are four-year terms beginning December 1, 2017. The Board will also confirm the District's boundaries and decide length and responsibility for Statements of Qualifications.

PROPOSED ACTION: The Board may/may not approve Resolution 2017-001 and the associated matters relative to the November 7, 2017 election process.

E. UPDATE: ANNUAL PLANNING SESSION INFORMATION (Staff, 5 minutes)

DESCRIPTION: The Board agreed to hold a planning session on April 8 per the District's CPA, Sue Goranson, recommendation during the audit process that the Board consider holding an annual planning session to establish anticipated projects and develop budgetary estimates.

PROPOSED ACTION: The Board will choose a date to reschedule the annual planning session.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

X. ADJOURNMENT

HOW TO GET AN ITEM ON THE AGENDA

Requests for items for the agenda of the regular meetings of the Camp Meeker Recreation and Park District must be submitted to the District in writing or through the District's website.

Regular meetings are held the 3rd Tuesday of each month. The District must receive submissions no later than ten (10) calendar days before the meeting.

Submit your agenda items in writing to: Camp Meeker Recreation and Park District, Post Office Box 461, Camp Meeker, CA 95419. Be sure to include your name, address and phone number. Anonymous submissions will not be considered for discussion.

Submit your agenda items using the District's website at the following address:

http://www.campmeeker.org/wordpress/?page_id=224.

Minutes of the Regular Meeting
Of the
Board of Directors of the
Camp Meeker Recreation and Park District

Tuesday, March 21, 2017 7:00 pm
DISTRICT OFFICE (Next to the Fire Station)
CAMP MEEKER, CALIFORNIA

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m.

II. ROLL CALL

Directors Helfrich, Larson, Tominia and Watson were present. Director Anderson was absent.

III. APPROVAL OF AGENDA

A motion was made by Gary Helfrich, and seconded by Anthony Tominia to approve the agenda as posted.

Directors Helfrich, Larson, Tominia, and Watson voted yes. Director Anderson was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

IV. STATEMENTS OF ABSTENTION

Director Helfrich advised that he would be abstaining from voting on the February minutes, as he had not been at the meeting.

V. PUBLIC COMMENT

There were no statements of abstention.

CONSENT ITEMS

A. Approval of Minutes

1. February 21, 2017

A motion was made by Valery Larson, and seconded by Anthony Tominia to approve the February 21, 2017 minutes as written.

Directors Larson, Tominia, and Watson voted yes. Director Helfrich abstained and Director Anderson was absent.

The motion was approved. Ayes: 3 Noes: 0 Abstain: 1 Absent: 1

B. Payment of Claims

After discussion, a motion was made by Anthony Tominia, seconded by Valery Larson to approve the following warrant requests and the checks 1219, 1542-1554 in payment thereof (Wells Fargo Operating), checks 1008 and 1009 in the amount2 of \$25,000.00 and \$30,182.08 respectively for the USDA loan payment due April 1 and the Board approved transfer to water operations from water capital, check numbers 588/89 (Bank of the West-Water) and checks 1033-1035 US Bank for Anderson Hall client deposit refunds.

G2016/2017-009	RP-March 2017	3,375.69
W2016/2017-009	Water-March 2016	14,028.26

Directors Helfrich, Larson, Tominia, and Watson voted yes. Director Anderson was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. Journal Entry Approval

There were no journal entries for presentation at this time.

D. Administrative and Financial Report

Ms. Doran-Girard advised the Board that the SDRMA packet for nominations has been provided and will be on a future agenda, an issue has arisen with respect to the insurance renewal and an internal controls letter that is being handled by Sue Goranson's office. Further, SDRMA has advised that a longevity credit of \$143.00 will be reflected on the 17-18 insurance billing and that rates for 1217-1218 will be increasing by 10%. She went on to review the Department of Water Resources billing of \$48,538.66, required AB1234 ethics training on FPPC website, and requested all Board members complete Form 700 and turn in so that these can be submitted to the County by April 1. The Board was advised that emails are considered public records under the California Public Records Act. Director Helfrich asked to have this clarified as to whether "servers" were part of this requirement.

VII. REPORT OF THE WATER SYSTEM OPERATOR

- A. Robert Sherrod of Russian River Utility advised of the installation of a new SCADA system and that the well is running smoothly.

VIII. ACTION ITEMS

A. UPDATE: WATER CUSTOMER 140 (SHELLEY MUELLER) 88 MARKET

DESCRIPTION: Ms. Mueller's water account was locked off on January 31, 2017 as no payment had been received since October 2016. The Russian River staff reading the meters found that between January 31 and February 8, 2017 the lock placed by the District's operator was removed by Ms. Mueller and allowed access to the water connection. Ms. Mueller has placed her car over the meter and the obstruction has resulted in an inability to access and read the meter. The last instance of obstruction resulted in an inability of Russian River staff to read the meter for a period of six months. The issue of cost of lock replacement and service charges for remains to be determined by the Board.

ACTION: After discussion, a motion was made by Gary Helfrich and seconded by Anthony Tominia that Ms. Mueller, Account 140 at 88 Market Street be charged \$50.00 plus the cost of lock replacement.

Directors Helfrich, Larson, Tominia, and Watson voted yes. Director Anderson was absent. The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

B. WATER CUSTOMER 108, 140 TAN OAK, BRIGETTE LAFAUCI REQUEST FOR CREDIT

DESCRIPTION: Ms. LaFauci reviewed the circumstances regarding the water bill for \$752.00 due to a leak at her property at 140 Tan Oak that is described in her email and supplied photographs of March 8. Director Helfrich initiated a discussion about water quality and the history of the water system with respect to Ms. LaFauci's filter system. Ms. LaFauci was advised of present Board policy regarding water credits.

ACTION: After discussion, a motion was made by Anthony Tominia, and seconded by Gary Helfrich to issue a credit in the amount of \$604.65 to water customer 108, Brigitte LaFauci. Directors Helfrich, Larson, Tominia, and Watson voted yes. Director Anderson was absent. The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

C. UPDATE: ANNUAL PLANNING SESSION DATE

DESCRIPTION: The Board agreed to hold a planning session on April 8 per the District's CPA, Sue Goranson, recommendation during the audit process that the Board consider holding an annual planning session to establish anticipated projects and develop budgetary estimates. Director Tominia is requesting that the Board consider rescheduling the planning session, as he must travel due to family illness considerations.

ACTION: After discussion, staff was directed to email Board members with Anderson Hall available dates and a list of proposed topics for discussion.

IX. DIRECTORS' REPORTS

DESCRIPTION: This item is for information reporting only. In conformance with the Brown Act, there shall be no discussion or actions taken by the Board on any such report. No public testimony shall take place. If discussion and/or action is desired, the matter may be placed on a future agenda, notice thereof duly given, and action/discussion had at the future meeting.

PROPOSED ACTION: No action or discussion to take place

Director Tominia reviewed Graton water information.

Director Watson advised that the Camp Meeker Post Office has re-opened and related access and re-opening of a Camp Meeker box that had been closed will cost \$21.00 despite the fact that Camp Meeker has no residential delivery and residents are required to have a box. She wondered if other folks had encountered the same situation and that, if so, Jared Huffman should be contacted.

Director Helfrich requested that staff research officer terms.

X. ADJOURNMENT

As there was no further business to be brought before the Board at this time, a motion was made by Gary Helfrich, and seconded by Valery Larson that the March 2017 meeting of the Camp Meeker Board of Directors is adjourned.

Directors Helfrich, Larson, Tominia, and Watson voted yes. Director Anderson was absent.

The motion was approved. Ayes: 4 Noes: 0 Abstain: 0 Absent: 1

The meeting adjourned at 7:35 p.m.

Respectfully submitted,

CHERYL DORAN-GIRARD

2017-03-21minscdg1.doc

**CHERYL DORAN GIRARD
CLIENT MEMORANDUM**

TO: CAMP MEEKER RECREATION & PARK DISTRICT BOARD MEMBERS
FROM: CHERYL DORAN GIRARD
SUBJECT: APRIL 18, 2017 WARRANTS AND FINANCIAL INFORMATION
DATE: APRIL 13, 2017

Financial Statements and Warrant Detail are in the board packet following this memorandum. Financial data is based on the District's revenues & expenses received to date.

2016/2017-010	RP-April 2017	3,022.98
\$14,237.09*	Water- April 2017	11,214.11

*See Warrant List For Detail

Cash balances are updated from March 31 bank statements from Wells Fargo-Checking, Bank of the West and US Bank, plus funds received and checks written to date. Wells Fargo-Investment has not been received. All bank accounts with received statements are reconciled through March 31 statements. The reconciliations will be reviewed, and approved by the District's Fiscal Officer, Catherine Anderson prior to the Board meeting.

The County of Sonoma will have transmitted the DWR loan payment detailed in the journal entry voucher to Sacramento on April 1.

Financial statements contain data available through April 13, 2017 and reflect receipt of all moneys received to that date. The detail of the warrant requests directly is following this memo so you will be able to review individual items for each warrant request. The transfer checks are listed as the last item on the warrant request. Cash on-hand, check registers, water funds allocation, and the financial statements are placed behind the individual warrant details.

Please give consideration to items you may feel necessary in the next fiscal year and discuss at the study session on 4/22. The Board's 2017-2018 Preliminary Budget will be prepared subsequent to the planning session for adoption at the May Board meeting.

In the event that you need to contact me, I can be reached via cell phone 707-696-2876 or my office line 545-2108.



CAMP MEEKER RECREATION AND PARK DISTRICT
WARRANT REQUEST # 2016-2017-010

VENDOR	AMOUNT	R&P	WATER	EXPLANATION
Anderson, Cathie	30.00	30.00		Director Stipend-April 2017
Larson, Valery	30.00	30.00		Director Stipend-April 2017
Watson, Lynn	30.00	30.00		Director Stipend-April 2017
Doran-Girard, Cheryl	4,286.25	857.25		Consulting-March/April 2017
Doran-Girard, Cheryl	-	1,178.72		Consulting-March/April 2017
Doran-Girard, Cheryl	-	107.16		Consulting-March/April 2017
Anderson, Cathie	118.92	118.92		Petty Cash-Anderson Hall
Camp Meeker Water	92.68	92.68		Water Service
PG&E	97.60	97.60		Electric Service
Lopez, Jessica	100.00	100.00		Anderson Hall
Perry, Johnson	300.00	150.00		Legal Services
US Bank	411.31	50.00		PayPhone
US Bank		124.50		Software Lease
US Bank		36.18		Verizon-District Phone
US Bank		19.97		Web Maintenance Contract/ISP
Russian River Utility	8,509.66	-		Contract Services
Russian River Utility		-		Electric Service
5 Arch	230.67			Refund Overpmt-Wenzlaff
Total	<u>14,237.09</u>	<u>3,022.98</u>	<u>11,214.11</u>	

DIRECTOR APPROVAL:

DATE:

4/18/17

Camp Meeker Recreation & Parks District

Check/Voucher Register - CDG-Current Register

1010 - Cash In Wells Fargo Bank-Operating

From 3/23/2017 Through 4/19/2017

Check Number	Check Description	Vendor Name	Effective Date	Check Amount
1555	System Generated Check/Vo...	Cathie Anderson	4/13/2017	118.92
1556	System Generated Check/Vo...	Camp Meeker Wa...	4/13/2017	92.68
1557	System Generated Check/Vo...	Cheryl Doran-Girard	4/13/2017	4,286.25
1558	System Generated Check/Vo...	Jessica Lopez	4/13/2017	100.00
1559	System Generated Check/Vo...	P G & E	4/13/2017	97.60
1560	System Generated Check/Vo...	Perry Johnson An...	4/13/2017	300.00
1561	System Generated Check/Vo...	Russian River Utility	4/13/2017	8,509.66
1562	System Generated Check/Vo...	US Bank	4/13/2017	411.31
1563	Director Stipend-April 2017	Cathie Anderson	4/18/2017	30.00
1564	Director Stipend-April 2017	Valery Larson	4/18/2017	30.00
1565	Director Stipend --April 2017	Lynn Watson	4/18/2017	30.00
1566	Reimbursement Overpayme...		4/18/2017	230.67

Total 1010 - Cash In
Wells Fargo
Bank-Operating
14,237.09

VOID CHECK 1567

Camp Meeker Recreation & Parks District
 Check/Voucher Register - CDG-Current Register
 1030 - Cash in Bank of the West-Water
 From 3/23/2017 Through 4/19/2017

Check Number	Check Description	Vendor Name	Effective Date	Check Amount
590	Transfer Water Receipts-Ma...	Camp Meeker Rec...	4/18/2017	6,600.00
591	Water Receipts Transfer-Ma...	Camp Meeker Rec...	4/18/2017	11,900.00
		Total 1030 - Cash in Bank of the West-Water		18,500.00
Report Total				32,737.09

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

10 - Recreation & Park - Operating

From 7/1/2016 Through 6/30/2017

(In Whole Numbers)

	Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
Revenue			
4001 Property Taxes-CY Secured	68,000	37,189	(30,811)
4020 Property Taxes-CY Supplemental	0	185	185
4040 Property Taxes-CY Unsecured	0	2,170	2,170
4041 Cost Reimbursement-Collect Delinquent CY Unsec	(100)	(40)	60
4101 Interest Pooled Cash -Sonoma County	0	2	2
4210 Rental Fees-Anderson Hall	5,000	5,765	765
4215 Rental Fees-Other	1,727	1,295	(432)
4220 State-Home Owner Property Tax Relief	500	0	(500)
4295 Grant Revenue	0	500	500
4315 Refunds-Other	0	144	144
Total Revenue	75,127	47,210	(27,917)
Expenditures			
5010 Director Stipend	1,080	900	180
5017 Worker Compensation Insurance	500	683	(183)
5101 Communications-Telephone	500	887	(387)
5105 Communications-ISP Website	600	200	400
5110 Communications-Website Other	0	230	(230)
5184 Janitorial Supplies	300	139	161
5185 Janitorial Services	1,700	1,430	270
5210 Insurance-Property & Liability	2,750	0	2,750
5301 Maintenance-Beach and Parks	540	903	(363)
5302 Maintenance-Bldgs & Improvements	2,500	542	1,958
5304 Maintenance-Equipment	0	13	(13)
5401 Memberships	200	137	63
5402 Marketing	250	0	250
5405 Miscellaneous	1,350	700	650
5410 Office Supplies	1,150	739	411
5415 Office Operations	300	0	300
5416 Lease-Accounting Software	1,788	1,219	570
5425 Postage	150	70	80
5426 Printing Services	825	262	563
5427 Supplies	700	0	700
5428 Food	275	0	275
5501 Professional Fees-Web	1,200	563	638
5502 Professional Fees-Consultants	1,795	1,198	598
5520 Administrative Services	10,000	10,192	(192)
5540 LAFCO Charges	150	139	11
5550 Legal Services	3,250	1,079	2,171
5555 Professional Services-Auditor	7,500	7,587	(87)
5556 Professional Services-Accounting	12,000	8,835	3,165
5570 Service Fee-PayPal	75	112	(37)
5571 Late Fees	50	(39)	89
5575 Bank Service Fees	60	75	(15)
5576 Property Tax Administration Fee	900	0	900
5580 Elections Cost	2,500	0	2,500
5590 Gas and Oil	900	862	38
5591 Equipment Rentals	300	0	300

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

10 - Recreation & Park - Operating

From 7/1/2016 Through 6/30/2017

(In Whole Numbers)

	Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
5592 Water and Sewer	1,000	938	62
5594 Utilities	1,500	1,004	496
8516 Maintenance & Repair	2,500	0	2,500
8565 Equipment 2	2,500	0	2,500
8625 Tfr Within Fnd-Out	7,500	0	7,500
9001 Contingency	1,989	0	1,989
Total Expenditures	<u>75,127</u>	<u>41,596</u>	<u>33,531</u>
Excess of Income Over (Under) Expense	<u>0</u>	<u>5,614</u>	<u>5,614</u>

Camp Meeker Recreation & Parks District
 Statement of Revenues and Expenditures - Unposted Transactions Included In Report
 15 - Recreation & Park-Development
 From 7/1/2016 Through 6/30/2017
 (In Whole Numbers)

	Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
8625 Expenditures			
Tfr Within Fnd-Out	5,000	0	5,000
Total Expenditures	<u>5,000</u>	<u>0</u>	<u>5,000</u>
Excess of Income Over (Under) Expense	<u>(5,000)</u>	<u>0</u>	<u>5,000</u>

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

40 - Recreation & Parks - Water Operations

From 7/1/2016 Through 6/30/2017

(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
Revenue				
4010	Direct Charges-Current Year	125,000	69,763	(55,237)
4061	Direct Charges -Prior Year	0	2,556	2,556
4101	Interest Pooled Cash -Sonoma County	0	4	4
4310	Sales of Water-Residential	213,000	145,610	(67,390)
4625	Transfers-Within Fund In	40,000	25,000	(15,000)
	Total Revenue	<u>378,000</u>	<u>242,934</u>	<u>(135,066)</u>
Expenditures				
5017	Worker Compensation Insurance	0	683	(683)
5101	Communications-Telephone	500	363	137
5105	Communications-ISP Website	250	200	50
5185	Janitorial Services	150	0	150
5210	Insurance-Property & Liability	2,608	0	2,608
5401	Memberships	100	80	21
5405	Miscellaneous	125	54	71
5410	Office Supplies	1,000	602	398
5416	Lease-Accounting Software	1,788	1,219	570
5420	Training-Administrative	300	0	300
5425	Postage	125	22	103
5426	Printing Services	500	275	225
5501	Professional Fees-Web	350	238	113
5502	Professional Fees-Consultants	0	1,278	(1,278)
5515	Contract Services-Water Operations	101,500	82,454	19,046
5520	Administrative Services	13,000	12,124	876
5540	LAFCO Charges	523	523	0
5550	Legal Services	5,000	5,549	(549)
5555	Professional Services-Auditor	11,000	7,505	3,495
5556	Professional Services-Accounting	10,000	8,835	1,165
5560	Professional Fees-Other	1,795	0	1,795
5571	Late Fees	0	4	(4)
5575	Bank Service Fees	75	61	14
5576	Property Tax Administration Fee	1,200	0	1,200
5580	Elections Cost	2,663	0	2,663
5585	Public/Legal Notices	500	298	202
5587	Water System Fees-State	2,500	156	2,344
5594	Utilities	4,000	5,398	(1,398)
5595	Waste Removal	500	0	500
8516	Maintenance & Repair	13,500	4,529	8,971
8565	Equipment 2	0	2,092	(2,092)
8625	Tfr- Within Fnd-Out	202,400	82,460	119,940
9001	Contingency	48	0	48
	Total Expenditures	<u>378,000</u>	<u>217,001</u>	<u>160,999</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>25,933</u>	<u>25,933</u>

Camp Meeker Recreation & Parks District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
50 - Recreation & Parks - Water Capital
From 7/1/2016 Through 6/30/2017
(In Whole Numbers)

	Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
Revenue			
4110 Interest Earned-Wells Fargo Bank	300	214	(86)
4625 Transfers-Within Fund In	7,500	5,000	(2,500)
Total Revenue	<u>7,800</u>	<u>5,214</u>	<u>(2,586)</u>
Expenditures			
8625 Tfr Within Fnd-Out	40,000	30,000	10,000
Total Expenditures	<u>40,000</u>	<u>30,000</u>	<u>10,000</u>
Excess of Income Over (Under) Expense	<u>(32,200)</u>	<u>(24,786)</u>	<u>7,414</u>

Camp Meeker Recreation & Parks District

Statement of Revenues and Expenditures - Unposted Transactions Included In Report

60 - Recreation & Parks-DWR E58237

From 7/1/2016 Through 6/30/2017

(In Whole Numbers)

		Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
	Revenue			
4101	Interest Pooled Cash -Sonoma County	300	0	(300)
4625	Transfers-Within Fund In	<u>97,078</u>	<u>60,025</u>	<u>(37,053)</u>
	Total Revenue	<u>97,378</u>	<u>60,025</u>	<u>(37,353)</u>
	Expenditures			
7910	Long Term Debt-Principal	16,674	41,787	(25,113)
7911	Long Term Debt-Interest	80,404	6,752	73,652
9001	Contingency	<u>300</u>	<u>0</u>	<u>300</u>
	Total Expenditures	<u>97,378</u>	<u>48,539</u>	<u>48,839</u>
	Excess of Income Over (Under) Expense	<u>0</u>	<u>11,486</u>	<u>11,486</u>

Camp Meeker Recreation & Parks District
 Statement of Revenues and Expenditures - Unposted Transactions Included In Report
 61 - Recreation & Park - Reserve DWR E58237
 From 7/1/2016 Through 6/30/2017
 (In Whole Numbers)

	Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
Revenue			
4101 Interest Pooled Cash -Sonoma County	750	0	(750)
Total Revenue	<u>750</u>	<u>0</u>	<u>(750)</u>
Excess of Income Over (Under) Expense	<u>750</u>	<u>0</u>	<u>(750)</u>

Camp Meeker Recreation & Parks District
 Statement of Revenues and Expenditures - Unposted Transactions Included In Report
 70 - Recreation & Park - USDA Debt Fund
 From 7/1/2016 Through 6/30/2017
 (In Whole Numbers)

	Current Period Budget - Final	Current Year Actual	Current Period Budget Variance - Final
Revenue			
Transfers-Within Fund In	95,140	75,018	(20,122)
Total Revenue	<u>95,140</u>	<u>75,018</u>	<u>(20,122)</u>
Expenditures			
Long Term Debt-Principal	31,000	32,500	(1,500)
Long Term Debt-Interest	62,676	61,136	1,540
Tfr Within Fnd-Out	0	61,000	(61,000)
Total Expenditures	<u>93,676</u>	<u>154,636</u>	<u>(60,960)</u>
Excess of Income Over (Under) Expense	<u>1,464</u>	<u>(79,618)</u>	<u>(81,082)</u>

**CAMP MEEKER RECREATION & PARK DISTRICT
JOURNAL ENTRY AND DOCUMENTATION**

ENTRY NUMBER:		JV2017-042		DATE:		4/1/17	
FUND	ACCOUNT	EVENT	LATER	ACCOUNT DESCRIPTION	DEBIT	CREDIT	✓
60	7910	00	999	LONG TERM DEBT PRINCIPAL	41,787.01		
60	7911	00	999	LONG TERM DEBT INTEREST	6,751.65		
60	1020	00	999	CASH IN SONOMA COUNTY TREAS-DWR		48,538.66	
REASON FOR JOURNAL ENTRY:							
RECORD DEBT PAYMENT DWR BY							
COUNTY OF SONOMA							
FISCAL OFFICER APPROVAL:							
DATE:							
PREPARED BY: <i>DM</i>							
DATE POSTED: <i>4/1/17</i>							

INVOICE
 STATE OF CALIFORNIA
 The Resources Agency
 DEPARTMENT OF WATER RESOURCES
 P.O. Box 942836
 Sacramento, CA 94236-0001

Camp Meeker Recreation and Park District Invoice No. 1704E58237
 President- Board of Directors
 P.O. Box 461 Invoice Date 03/01/2017
 Camp Meeker CA 95419 Contract No. E58237
 Customer No. 200093
 Due Date 04/01/2017

Authority: Contract under
 1984 California Safe Drinking Water Bond

Alternate Payer: Sonoma County Auditor-Controller
 Make check payable to: Department of Water Resources
 Enclose invoice copy
 For information please call: (916) 654-9019

Interest Payment: (A)			
Principal Balance	Interest Rate	No. of Days	Interest Amount
447,274.15	3.0315000 %	000182	6,751.65
Total Interest Due			6,751.65
Principal Amount: (B)			41,787.01
Total amount due on 04/01/2017			48,538.66

60-1910-00-999 41,787.01
 60-1911-00-999 6751.65
 60-1020-00-999 48538.66

(A) The contract provides that penalty interest shall accrue at a rate of 1.0000000 % per month if a delinquency in payment continues for more than 30 days.

(B) Interest on payments received 30 days after the due date will be included in the next billing.

Sonoma County Auditor-Controller
 Attn: Jennifer Calderon
 585 Fiscal Drive- Suite 101-F
 Santa Rosa CA 95403

APPROVED

[Signature]

MAR 10 2017

Camp Meeker Recreation & Park District

RUSSIAN RIVER UTILITY
PO BOX 730
FORESTVILLE, CA 95436
707-887-7735

April 11, 2017

RE: CAMP MEEKER PAST DUE ACCOUNTS

- **Accounts 5, 15, 19, 24, 31, 37, 55, 68, 69, 70, 83, 90, 94, 95, 96, 103, 105, 108, 109, 111, 130, 133, 135, 140, 161, 162, 169, 172, 178, 179, 181, 183, 184, 185, 186, 198, 203, 209, 220, 226, 240, 246, 264, 293, 298, 309, 310, 315, 318, 322, 323, 329, 334, 338, 342 and 358:** Past due notices will be processed on April 24, 2017, and lock offs will be scheduled for May 4, 2017.
- **Accounts 129,155 and 158:** Lock off is scheduled for Thursday April 13, 2017.
- **Account 247:** This service was locked off on March 23, 2017.

CAMP MEEKER RECREATION AND PARK DISTRICT							
PAST DUE REPORT							
					Apr-17		
ACCT #	CURRENT	1 - 30.	31 - 60	61+	LAST PAYMENT	TOTAL	
5	48.87	44.20			58.93	2/28/17	93.07
15	50.36	53.63			153.79	3/10/17	103.99
19	43.68	41.24			130.73	2/24/17	84.92
23	48.06	1.68			87.61	3/10/17	49.74
24	43.63	43.70			56.08	3/10/17	87.33
31	44.31	44.10	42.00		40.00	3/22/17	130.41
37	44.44	40.00			40.00	2/28/17	84.44
55	48.21	114.50			149.24	3/10/17	162.71
68	53.96	47.75	49.87		100.00	2/28/17	151.58
69	50.68	45.16			97.27	2/28/17	95.84
70	45.31	41.70			42.00	4/6/17	87.01
83	49.33	47.82			61.55	2/24/17	97.15
90	48.81	46.26			47.22	3/10/17	95.07
94	51.99	47.32	50.40		90.00	2/8/17	149.71
95	42.55	19.30			23.16	3/20/17	61.85
96	42.05	39.46			44.54	2/21/17	81.51
103	49.98	44.36			46.92	2/28/17	94.34
105	48.91	46.39			120.00	4/6/17	95.30
108	51.30	75.63	74.29		160.00	1/20/17	201.22
109	51.51	45.73			49.74	2/14/17	97.24
111	52.74	46.08	44.80		45.77	1/26/17	143.62
129	48.13	44.14	42.50	32.31	94.00	1/26/17	167.08
130	48.72	46.08			44.40	3/15/17	94.80
133	46.77	42.28			142.93	2/24/17	89.05
135	44.63	41.30			42.44	2/28/17	85.93
140	110.99	32.52			300.00	2/14/17	143.51
155	54.12	48.33	49.26	37.65	170.00	1/5/17	189.36
158	46.06	43.86	41.77	35.49	220.00	12/20/16	167.18
161	47.89	43.76	36.00		220.00	2/2/17	127.65
162	50.65	48.15			46.98	3/17/17	98.80
169	47.75	40.64			42.04	2/2/17	88.39
172	51.37	41.78			100.00	2/24/17	93.15
178	45.89	27.06			200.00	1/13/17	72.95
179	46.69	43.42	42.02		124.32	1/26/17	132.13
181	42.44	40.38			40.00	2/28/17	82.82
183	50.67	49.73			54.95	3/10/17	100.40
184	47.75	48.15			46.55	3/3/17	95.90
185	46.57	42.48	33.67		11.65	2/28/17	122.72
186	46.44	30.78			115.00	3/22/17	77.22
198	48.07	44.10	42.00		40.00	3/22/17	134.17
203	86.79	71.92	48.85		100.00	3/10/17	207.56
209	48.87	48.58	40.00		47.67	2/8/17	137.45
220	84.10	93.25	6.75		136.42	4/6/17	184.10
226	45.36	49.25			109.00	3/10/17	94.61
240	44.98	44.08			45.27	3/10/17	89.06
246	45.75	40.67			85.00	3/22/17	86.42
247	48.90	81.57	44.41	87.02	42.13	11/23/16	261.90
264	44.97	47.09			89.96	3/10/17	92.06
265	46.53	2.94			90.30	2/24/17	49.47
270	53.69	1.80			40.56	3/3/17	55.49
293	44.37	41.30			86.84	2/24/17	85.67

**CAMP MEEKER RECREATION AND PARK DISTRICT
WATER SALES 2016**

METER	ACCT NO.	MONTH	TOTAL AMOUNT PUMPED GALLONS	AMOUNT PUMPED TO OCSD	NET AMOUNT PUMPED	AMT SOLD	% PUMPED TO CMR&PD	% LOSS	NOTES
Alliance Master Union Park	363 369	JAN	1,603,500	484,800	1,118,700	646,560	69.76	42.20	
Alliance Master Union Park	363 369	FEB	1,353,800	483,600	870,200	797,210	64.27	8.38	
Alliance Master Union Park	363 369	MARCH	1,154,200	345,200	809,000	494,320	70.09	38.89	
Alliance Master Union Park	363 369	APRIL							
Alliance Master Union Park	363 369	MAY							
Alliance Master Union Park	363 369	JUNE							
Alliance Master Union Park	363 369	JULY							
Alliance Master Union Park	363 369	AUG							
Alliance Master Union Park	363 369	SEPT							
Alliance Master Union Park	363 369	OCT							
Alliance Master Union Park	363 369	NOV							
Alliance Master Union Park	363 369	DEC							
	TOTAL 2017								
	Total 2016		21,974,600	6,771,900	11,821,200	10,153,380	53.79	13.16	
	Total 2015		22,774,200	6,842,400	15,518,310	10,118,260	68.13	67.xx	
	Total 2014		19,271,400	7141400	12,130,000	10,964,120	65.38	9.38	
	Total 2013		20,172,800	7044100	13,128,700	11,884,410	65.08	9.48	
	Total 2012		20,424,200	6,667,800	13,756,400	12,470,220	67.35	9.35	
	Total 2011		19,307,170	5,925,900	13,381,200	11,916,240	69.77	10.95	OCSD Loss 8.29%
	Total 2010		20,013,990	6,461,400	13,552,500	12,579,240	67.77	7.18	OCSD Loss 12.37%
	Total 2009		21,003,900	6,427,000	14,576,900	13,189,380	69.40	8.26	OCSD Loss 7.78%
	Total 2008		23,183,499	9,129,300	14,054,199	13,184,640	60.62	6.19	OCSD Loss 16.07%
	Total 2007		22,786,000	6,904,600	15,845,400	14,103,260	69.54	11.17	OCSD Loss 10.30%

CAMP MEEKER RECREATION & PARK DISTRICT
BOARD OF DIRECTORS
RESOLUTION 2017-001 IN REGARD TO
RELEASE OF A LIEN AGAINST THE
ESTATE OF GEORGE WENZLAFF
APN 075-141-003 & 075-141-004
87 & 89 CALIFORNIA, CAMP MEEKER, CA

WHEREAS, the Camp Meeker Recreation and Park District Board of Directors approved met on February 16, 2016; and,

WHEREAS, the Board authorized recording of a lien against the Estate of George Wenzlaff, APNS 075-141-003 and 075-141-004 located at 87 and 89 California St., Camp Meeker said lien for the purpose of collecting past due water charges;

WHEREAS, said lien was recorded in the official records of the County of Sonoma on March 9, 2016, document 2016019497,

WHEREAS, all amounts due from the Estate of George Wenzlaff for water services have been collected;

NOW, THEREFORE,

The Board of Directors of the Camp Meeker Recreation and Park District do hereby authorize the Board President execute and have recorded at the County of Sonoma a release of said lien.

Anderson ___ Helfrich ___ Larson _____

Tominia _____ Watson _____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

ATTESTED:

Catherine J. Anderson, Secretary/Treasurer

April 18, 2017

WHEN RECORDED MAIL TO:

Camp Meeker Recreation & Park District
PO Box 461
Camp Meeker, CA 95419-0461

NO FEE
THIS DOCUMENT
IS BEING RECORDED BY A COUNTY DISTRICT
GOV'T CODE 27383

RELEASE OF LIEN

That LIEN FOR DELINQUENT AND UNPAID CHARGES executed by CAMP MEEKER RECREATION AND PARK DISTRICT against Estate of George Wenzlaff recorded March 09, 2016 under document No. 2016-019497 of Official Records of Sonoma County, California, is hereby released.

Date:

CAMP MEEKER RECREATION AND PARK DISTRICT

BY: _____
Secretary, Camp Meeker Recreation & Park District

On _____ before me _____ a notary public in and for said County and State, personally appeared _____ personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity on behalf of which the person(s) at, executed the instrument.

WITNESS my hand and official seal

Signature _____

District Use Only:
Address:

APN: 075-141-003 & 075-141-004

NO FEE
Gov't Code 27383

WHEN RECORDED MAIL TO:
CAMP MEEKER
RECREATION AND PARK DISTRICT
P O BOX 461
CAMP MEEKER, CA 95419

2016019497

Official Records Of Sonoma County
William F. Rousseau

03/09/2016 01:21 PM

Fee: \$ 0.00 1 Pages



CONFORMED COPY

LIEN FOR DELINQUENT AND UNPAID CHARGES

NOTICE IS HEREBY GIVEN that Camp Meeker Recreation and Park District, exercising the powers of a county water district under California Public Resources Code section 5786.7(b), with its principal office in the County of Sonoma, State of California, has a lien pursuant to section 31701.7 of the California Water Code and section 3.9 of the Camp Meeker Recreation and Park District Water Code on the real property described below, owned by the Estate of George Wenzlaff, who is/are the person(s) liable for such delinquent and unpaid charges.

\$ 395.46 Delinquent and Unpaid Charges for the period beginning June 2015 and continuing.

\$ _____ Interest

\$ _____ Penalties

\$ 395.46 TOTAL AMOUNT OWING TO DATE

The property against which this amount has been assessed, and which the lien is imposed upon is commonly referred to as: 87 & 89 California, Camp Meeker, CA
APN 075-141-003 & 075-141-004

To secure payment of said amounts, Camp Meeker Recreation and Park District, whose mailing address is P O Box 461, Camp Meeker, California 95419, as the Trustee authorized by the Camp Meeker Recreation and Park District to enforce said lien by private sale of the property in accordance with the Water Code, Civil Code and all applicable provisions of the law of the State of California, as the same may be amended from time to time.

Date: 3/8/16

CAMP MEEKER RECREATION & PARK DISTRICT

By: Catherine J. Anderson
Catherine J. Anderson, Treasurer
Camp Meeker Recreation and Park District

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CAMP MEEKER RECREATION & PARK DISTRICT,
COUNTY OF SONOMA, STATE OF CALIFORNIA
ORDERING AN ELECTION TO BE HELD AND
REQUESTING CONSOLIDATION WITH THE
NOVEMBER 7, 2017 GENERAL ELECTION
RESOLUTION 2017-002

WHEREAS, an election will be held on November 7, 2017, in the Camp Meeker Recreation and Park District for the purpose of electing District Directors to fill positions that expire in 2017;

BE IT RESOLVED THAT, the District Directors of said district hereby request consolidation with any election that may be held on that same day, in the same territory or in territory that is in part the same.

THE FOREGOING RESOLUTION was introduced by Director _____ who moved its adoption, seconded by Director _____ and then adopted on roll call by the following vote:

Director Anderson	Aye_____	No_____	Abstain_____
Director Helfrich	Aye_____	No_____	Abstain_____
Director Larson	Aye_____	No_____	Abstain_____
Director Tominia	Aye_____	No_____	Abstain_____
Director Watson _____	Aye_____	No_____	Abstain_____

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

WHEREUPON, the Chairperson declared the foregoing resolution adopted and **SO ORDERED**

ATTESTED:

Catherine J. Anderson, Secretary/Treasurer

APRIL 18, 2017